

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
N3302 Monroe Road, Monroe, WI
Thursday, August 20, 2026, Monthly Business Meeting

The meeting was brought to order by Chair, Duane Zimmerman at 1:32 p.m.

The Clerk verified that the open meeting notices were posted on August 18, 2026, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center.

Board members present: Duane Zimmerman, Chad Spotts, Mike Lambert

Clerk present: Peggy Murphy

Treasurer absent: Alicia Kubly

Other attendees: Jim Doyle, Derrick Fish

Minutes of July 20, 2026, regular monthly meeting minutes were emailed to Town Board members and will be posted on the website upon approval at this meeting. Motion by Spotts, seconded by Lambert to accept the regular monthly meeting minutes.

Public Input (Limit of 5 minutes per person)

Derrick Fish, on Aebly Road, a neighbor Tony Wels (south of Derrick's property) had Todd Hasse put in a stake and Tony put in rebar in ground and almost ran over it with his farming equipment – on property line 6' PVC fence post and dumping / sprayed something from garden on edge of Derrick's property

Can he ask Tony to take it down or move it? Per Board, if it is on his / Tony's property, then he can put up any marker or fencing he wants. If he is dumping something on Derrick's property, he would need to call the Green County Sheriff's Office. Derrick will try to stop in and talk with Tony about this subject again.

Discussion/possible action on Temporary Wine/Beer License and Temporary Operator License for Maple Lane Event Center event

Motion by Spotts, seconded by Zimmerman to approve the temporary license and temporary operator's license. Clerk will print off certificates and coordinate pick up with Rena Koning.

Discussion/possible action on estimate from the county to open up ditches on Round Grove Rd

Zimmerman's recommendation is to wait until next year, as the state will be widening the road over there – email sent out to everyone on 9/9 from Alex at DNR.

Patrolman has dug out both sides of the culvert in order to ensure that water drains properly (by the bike trail) so it should be good temporarily until the new bridge is built.

Discussion/possible action on Gutzmer Road damage by dump trucks hauling material involved with County FF reconstruction project

This is in addition to the concern from a resident that manure trucks are constantly tearing up the road.

Zimmerman to contact County Highway Department to see if they can repair the damage at the end of their construction project. Zimmerman will also contact Anna Anderson with Town of Sylvester to address the concerns (as it is their half of the road).

Audit Bills for Payment:

The Treasurer's Report was given by the Treasurer:

\$ 15,464.52 in Checking
522,545.01 in General Savings

\$ 538,009.53 Total available

Motion by Spotts, seconded by Lambert, to pay the reviewed bills of \$30,370.16, accept the Treasurer's Report, and transfer \$20,000.00 from general savings to checking for this month. Motion carried by voice vote. Revenues received since the July meeting were \$17,096.50.

Monroe Rural Fire District Report

October 7, 2026 at 6 p.m. is the next meeting.

Alicia working with Collin to get IRS tax credentials transferred over to her. IRS payments done, but reports still need to be filed.

Lambert requested that Alicia look into getting on the Town of Clarno agenda to secure the SAM number information from Collin Nack, as this has gone on too long to receive this information.

Planning Commission Report - Progress of Month's Business

Phil Vosberg not present. No additional items to be discussed.

Relayed concern about Conditional Use Ordinance. Address the future to take this off the town website as we haven't had it approved by the County and need county approval anyways,

Phil V will check w/Adam & Sara at G.C. Zoning Dept what if we didn't approve the county conditional use permits?

Road/Maintenance – Progress of Month's Business

Kubly Tree Service didn't take down the tree on Goepfert Rd, Zimmerman has left a message to them as to why it wasn't done; Jim Doyle recommends Wolf Tree Service out of Belleville that he has used before for personal tree removal.

Following up on Iliff Rd and County N mowing concern, believes that this has been addressed and taken care of but let him know if any additional concerns

Jeff Lanz helping Jim out with the patching as well.

Chairman's Report - Progress of Month's Business

Nothing additional

Clerk's Report – Progress of Month's Business

- Next MRFD meeting, 10/7/26 at 6 p.m.
- Next WTA Green County Unit meeting, 8/26/26 at 7 p.m.
- Thank you to Jim for spraying weeds in town hall concrete and pressure washing the building for the August election
- August election server issues at the County level
- WTA dues for next year will have an additional part being mandatory vs voluntary
- Green County Clerk's office looking at different election equipment for future use and will let us know more as meetings happen due to getting this in the budgets for next year
- Review w/Board the MRFD bills/financials to be approved on a monthly basis at each town's board meetings? (Alicia's text message from Josh on 8/19) per Chad Spotts, this was done / requested because Kelly was not getting the information to the Board in a timely manner as requested; there isn't any "approvals" that are done at the town board level – this is done at the MRFD Board level on a quarterly basis.

Next month's board meeting for September, meeting scheduled for September 24, 2026 at 4:30 p.m.

Following month's regular monthly board meeting scheduled for October 22, 2026 at 4:30 p.m.

Looking ahead to November 2026, meeting tentatively scheduled for November 19, 2026 starting with budget hearing and special electors meeting at 4:30 p.m.

Motion by Lambert, seconded by Zimmerman to adjourn at 2:44 p.m. Motion carried.

Peggy Murphy, Clerk