

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
N3302 Monroe Road, Monroe, WI
Thursday, March 19, 2026, Monthly Business Meeting

The meeting was brought to order by Chair, Duane Zimmerman at 4:30 p.m.

The Clerk verified that the open meeting notices were posted on March 17, 2026, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center.

Board members present: Duane Zimmerman, Chad Spotts, Mike Lambert

Clerk present: Peggy Murphy

Treasurer present: Alicia Kubly

Other attendees: Jeff Lanz, Jim Doyle, Jane Skelton, Kasey Tousignant, Phil Vosberg

Minutes of February 19, 2026, regular monthly meeting were emailed to Town Board members and will be posted on the website upon approval at this meeting. Motion by Lambert, seconded by Spotts to accept the regular monthly meeting minutes.

Public Input (Limit of 5 minutes per person)

None

Discussion/possible action on Conditional Use Permit for KC Landscaping on Iliff Rd, expanding the business

Kasey Tousignant was in attendance and wanting to include the shed under the Conditional Use Permit and potentially using space as retail for selling mulch, not sure when that would be included. No new buildings.

Motion by Lambert, seconded by Spotts to approve the conditional use permit form. Chair signed. Clerk took a copy of the permit for town records.

Discussion/possible action on setting date for town road review

The three board members and Jeff Lanz and Jim Doyle will be touring the town roads for review.

Clerk will post notice for road review to happen on Tuesday, March 24, 2026 at 7:30 a.m.

Discussion/possible action on selling Sterling snow plow

Lambert will list on WI Surplus, once the snow is gone to take pictures.

Clerk needed to clarify value of new vehicle for insurance purposes. It is the purchase price on the invoice from Lakeside International.

Discussion/possible action on quote for cleaning the town hall

Motion by Lambert, seconded by Zimmerman to approve the estimate from Time to Shine for a deep cleaning of the town hall.

Clerk will contact them to arrange a time for cleaning.

Audit Bills for Payment:

The Treasurer's Report was given by the Treasurer:

\$	180,359.68	in Checking
	274,727.00	in General Savings
	105,067.12	in CD at New Glarus Bank

\$ 659,019.86 Total available

Motion by Spotts, seconded by Lambert, to pay the reviewed bills of \$70,789.25, accept the Treasurer's Report, and transfer \$105,000 back from checking to general savings for this month. Motion carried by voice vote. Revenues received since the February meeting were \$4,024.00.

CD that renews at the end of March should be cashed out and put into the Woodford General Savings account to earn a greater interest rate.

Monroe Rural Fire District Report

April 15, 2026 at 6 p.m. is the next meeting

Planning Commission Report - Progress of Month's Business

Phil Vosberg present. No additional Planning Commission should take another look at the Driveway Ordinance to make sure it is updated and ready for legal review, etc.

Road/Maintenance – Progress of Month's Business

Jim Doyle, new Patrolman, in attendance

M&D Truck Equipment wash bays are available tomorrow to wash trucks. Sterlings are at their shop already. Tractor to be washed as well.

Need to discuss a new pressure washer, that is electric. May need to switch to a gas one to be more economical.

Chairman's Report - Progress of Month's Business

Clean sweep in August – put on website and post at town hall & recycling center

Excavating culvert at Helena, \$650 estimate for this service. Approved in October 2025 meeting minutes.

Clerk's Report – Progress of Month's Business

- Next WTA Green County Unit meeting, 5/27/26 at 7 p.m.
- BOR date – Aaron can't do 5/19, can still be on 5/21 (mtg date) if 60% can attend which would make a quorum; need to let Aaron know what date, time is okay
- Septic System maintenance due – ok to use same company or want to go with someone else
- Spring Election on April 7th
- June meeting – I will be out of town from June 17 – July 7 – how to handle everything
- Mailbox issues – cap of \$150 max for replacement with some type of photo documentation as to the damage. Duane Zimmerman will contact the people who have reached out so far.

Next month's board meeting for April, meeting scheduled for Tuesday, April 21, 2026 after annual meeting starting at 4:30 p.m.

Following month's regular monthly board meeting for May 2026, meeting tentatively scheduled for May 21, 2026 at 4:30 p.m.

Looking ahead to June 2026, meeting tentatively scheduled for June 18, 2026 at 1:30 p.m.

Motion by Lambert, seconded by Spotts to adjourn at 5:13p.m. Motion carried.

Peggy Murphy, Clerk