

**UNOFFICIAL MINUTES OF MEETING**  
**To be approved at the next regular monthly Town Board meeting**

**TOWN OF MONROE**  
**N3302 Monroe Road, Monroe, WI**  
**Thursday, February 19, 2026, Monthly Business Meeting**

The meeting was brought to order by Chair, Duane Zimmerman at 4:30 p.m.

The Clerk verified that the open meeting notices were posted on February 16, 2026, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center.

Board members present: Duane Zimmerman, Chad Spotts, Mike Lambert

Clerk present: Peggy Murphy

Treasurer present: Alicia Kubly

Other attendees: Jeff Lanz, James Doyle, Todd Hasse, Phil Vosberg

Minutes of January 22, 2026, regular monthly meeting were emailed to Town Board members and will be posted on the website upon approval at this meeting. Motion by Lambert, seconded by Spotts to accept the regular monthly meeting minutes.

**Public Input** (Limit of 5 minutes per person)

None

**Discussion/possible action on a Surveyors Affidavit of Correction for Fran & Sandy Donny acreage that was annexed to the City of Monroe**

Todd Hasse from Hasse Surveying provided paperwork/diagrams to correct the parcel that was dedicated to the public will be back to ownership by Fran & Sandy Donny. Then there will be a quit claim deed back to the

Motion by Lambert, seconded by Spotts to accept the surveyors affidavit of correction.

Zimmerman signed paperwork and Clerk to sign final sheet.

Todd Hasse will supply us with a recorded copy of the paperwork when it is filed.

**Discussion/possible action on Driveway Permit for Mike Doyle & Noreen Rueckert, W6020 Buehler Rd**

Planning Commission reviewed this site in November 2025 with the intention of not installing this driveway until the Spring of 2026.

Motion by Spotts, seconded by Lambert to approve the driveway permit.

Form mailed in by Mike Doyle had the check for \$2,000 included. Clerk will mail a copy to the residents listed on the form.

**Discussion/possible action on Conditional Use Permit for Michael Stampfli, W5473 County Rd FF**

Completed form mailed to Clerk for approval.

Motion by Zimmerman, seconded by Spotts to approve conditional use permit.

Clerk will mail the original, completed form to Mike and keep a copy for town records.

**Discussion/possible action on Driveway Permit for Stonefield Custom Homes, N3541 View Point Dr**

Planning Commission conducted an inspection on 2/7/26.

This driveway will require a culvert in the ditchline.

Motion by Spotts, seconded by Lambert to approve the driveway permit for N3541 View Point Drive.

Clerk will mail a copy to the resident/business listed on the form.

**Discussion/possible action on current slate of job applicants for Patrolman 1 position and setting deadline date for posting of position**

Have a total of 10 applications to review

Set a date of Tuesday, February 24<sup>th</sup> at 1:00 p.m. to review all applications and contact those who the Board would like to interview. Closing application by 2/24 and responding to applicants within the week.

**Discussion/possible action on any action on engineering report of bridge condition on Round Grove Rd**

Zimmerman had information from Cedar Corpoartion that stated the concrete culvert deck is rated at 4.

Per Chris Narveson from Green County Highway Department, the bridges that are rated at a 1 or 2 need immediate attention. A 4 rating is not good. Per the seminar that Zimmerman was on today, there is a grant available for these repairs but may be only for up to rating of a 3. A 4 may still be okay for another 5 years. Was recommended to post for weight.

Do we post for a weight? Digman does not run this road. This road is by Bischoff's.

Application deadline for grant is May 1<sup>st</sup>.

Will table the discussion until Zimmerman can talk with Chris Narveson again.

**Discussion/possible action on new snowplow truck**

Lambert discussed information regarding the snowplow truck being ready to be picked up. Total is \$238,000+ and have \$70,000 in the budget for this line item.

Lambert will contact Woodford in regards to a loan and what amount down we can pay, in order to get this addressed before or by the March meeting.

**Old business: Discussion/possible action on estimates for door install on salt storage building**

Alicia Kubly reached out to Cottage Works. They can't do a sliding door, so would be a standard manual door. Supplied a quote which is cheaper than the other quotes.

Per Jeff Lanz and Zimmerman, the door issue in another township from the inspector would only need a tarp in the summer and could be left open in the winter.

Will table this issue until Zimmerman finds out more

**Audit Bills for Payment:**

The Treasurer's Report was given by the Treasurer:

\$	43,448.41	in Checking
	510,504.33	in General Savings
	<u>105,067.12</u>	in CD at New Glarus Bank

\$ 659,019.86 Total available

Motion by Spotts, seconded by Lambert, to pay the reviewed bills of \$7,470.08, accept the Treasurer's Report, and transfer \$0 from general savings for this month. Motion carried by voice vote. Revenues received since the January meeting were \$2,810.00.

**Monroe Rural Fire District Report**

April 15, 2026 at 6 p.m. is the next meeting

**Planning Commission Report - Progress of Month's Business**

Phil Vosberg present. Planning Commission should take another look at the Driveway Ordinance to make sure it is updated and ready for legal review, etc.

**Road/Maintenance – Progress of Month's Business**

Pressure washer issue. Spotts is looking into.

## **Chairman's Report** - Progress of Month's Business

Notices from Chris Narveson and state agency for bridge information

### **Clerk's Report** – Progress of Month's Business

- Next WTA Green County Unit meeting, 2/25/26 at 7 p.m.
- Auditor asking if still need to audit us since part of the year it was still a combined Clerk/Treasurer position. See WTA answer and discussed with Board.
- JT McIntosh will be filing the state form for us, but not until after April 15<sup>th</sup> (similar to timeframe that they file for T. Clarno)
- WSB contacted me re: additional interest rate for municipalities and do we want to earn interest on checking account. Board decided no, as interest rate is so minimal and we usually don't have a large amount of money on hand, except for tax season months.
- Spoke with Waste Management and we can keep the 4<sup>th</sup> garbage dumpster but wasn't able to get the same low rate as the original 3 dumpsters (\$230.27 each vs \$287.62); if we try to get them all at the same rate it would be a new contract and they couldn't get lower than what we are paying now
- Next month will be calculating payroll for Board/Clerk/Treasurer positions - any tax changes for anyone would need to be submitted to me by March 1<sup>st</sup> in order to coordinate everything correctly and in a timely manner.

Next month's board meeting for March 2026 is scheduled for March 19, 2026 at 4:30 p.m.

Following month's regular monthly board meeting for April, meeting tentatively scheduled for Tuesday, April 21, 2026 after annual meeting starting at 4:30 p.m.

Looking ahead to May 2026, meeting tentatively scheduled for May 21, 2026 at 4:30 p.m.

Motion by Zimmerman, seconded by Spotts to adjourn at 5:50p.m. Motion carried.

**Peggy Murphy, Clerk**