

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
N3302 Monroe Road, Monroe, WI
Tuesday, April 21, 2026, Monthly Business Meeting

The meeting was brought to order by Chair, Duane Zimmerman at 4:55 p.m.

The Clerk verified that the open meeting notices were posted on April 20, 2026, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center.

Board members present: Duane Zimmerman, Mike Lambert

Board members absent: Chad Spotts

Clerk present: Peggy Murphy

Treasurer present: Alicia Kubly

Other attendees: Phil Vosberg, Cory Bidlingmaier, Joseph Douglass, Ryan Alton, Nick Hartwig, Jeff Lanz

Minutes of March 19, 2026, regular monthly meeting were emailed to Town Board members and will be posted on the website upon approval at this meeting. Motion by Lambert, seconded by Zimmerman to accept the regular monthly meeting minutes.

Public Input (Limit of 5 minutes per person)

Ryan Alton presented information on his online-only cigar retail business

Discussion/possible action on Conditional Use Permit for Summit Locations LLC billboard at N3362 State Road 81

Joseph Douglass with Summit Locations presented map with site plan for the billboard location. 8 x 20 x 4 sign that has met all setback requirements. Has been state approved already.

Motion by Lambert, seconded by Zimmerman to approve the conditional use permit. Zimmerman signed the permit. Clerk made copies to keep for town records.

Discussion/possible action on Liquor License quota based on licenses issued as of December 1, 1997

Motion by Lambert, seconded by Zimmerman that the Class B liquor license quota as of December 1, 1997, was verified to be 3 licenses that can be issued in the Town of Monroe.

Discussion/possible action on (3) Ag Driveway Permits for Dylan Weckerly on Joy Del Road

Phil Vosberg discussed the drawing indicating the three ag driveways and driveway permit form was applied for by the land owner, Cherrie Blaser.

Approval for location 1 only, as locations 2 and 3 are already ag driveways that he is just looking to improve.

Motion by Zimmerman, seconded by Lambert to approve the ag driveway, per sketch noted as location 1. No culvert required. Ag driveways / field roads waived driveway fees and security deposit with a note on the driveway permit form that if there is any road damage, the landowner is responsible for the cost of repairs.

Clerk will mail a copy back to the landowner.

Zimmerman contacted by Gerrits that there was a land division agreement years ago with Herb Blaser. This is not of concern to the Town, as the landowner presents as Cherrie Blaser and if there is another agreement, that would need to be handled between those two parties, not the Town of Monroe.

Discussion/possible action on potential Land Division by Bidlingmaier Auction & Reality re: Nick Hartwig

Cory Bidlingmaier and Nick Hartwig were present and provided map to discuss potential land division
1 acre would remain with the current house

33 acres separate and possible further division, based on what is best for Nick Hartwig

Motion by Lambert, seconded by Zimmerman to have the survey submitted to the Board after the auction takes place.

Discussion/possible action on extending the culvert to the south at junction of Coplien Rd and Cty KK by Terry Hughes of E&N Hughes Construction

Zimmerman met with Terry Hughes last week and discussed the round about, that changes their road access. Proposed installing extensions on to the culvert on the south side. The round about will eliminate the possibility of them using that road with the bigger equipment that they are using.

They are offering excavation, concrete, tubing for the extension. Our responsibility would be the blacktop / asphalt to cover it.

Motion by Lambert, seconded by Zimmerman to approve the proposal of E&N Hughes offering to take care of everything except the blacktop, which the Town will assume and schedule accordingly.

Discussion/possible action on Ordinance for MRFD single inspection annually

Motion by Lambert, seconded by Zimmerman to approve the Monroe Rural Fire District inspections as single inspections on an annual basis.

Audit Bills for Payment:

The Treasurer's Report was given by the Treasurer:

\$	12,497.71	in Checking
	527,260.17	in General Savings
	0.00	in CD at New Glarus Bank – cashed out on 4/21/26

\$ 539,757.88 Total available

Motion by Zimmerman, seconded by Lambert, to pay the reviewed bills of \$14,252.45, accept the Treasurer's Report, and transfer \$5,000 from general savings to checking for this month. Motion carried by voice vote. Revenues received since the March meeting were \$4,930.58.

Monroe Rural Fire District Report

July 15, 2026 at 6 p.m. is the next meeting

Planning Commission Report - Progress of Month's Business

Phil Vosberg present. No additional items to be discussed.

Road/Maintenance – Progress of Month's Business

Jeff Lanz in attendance. Snow fence is down and put away. Will need at least 600' of new fencing next year.

Clerk received license plate and title for the new truck, so left license for Jim D / Jeff L and Clerk will put title in file.

Chairman's Report - Progress of Month's Business

Received quotes back from Scott Construction and Green County Hwy Department, so will get together on Monday, April 27th at 9:30 a.m. to discuss road repair bids. Clerk will post for this meeting.

Clerk's Report – Progress of Month's Business

- Next WTA Green County Unit meeting, 5/27/26 at 7 p.m.
- Open Book = 4/22 from 9 a.m. – 1 p.m. via phone; Board of Review = 5/21 from 2-4 p.m.
- Septic System maintenance due – booked with Hellenbrand Septic Service for 4/23/26
- Spring Election went well – no issues – and election workers greatly appreciated the meal provided

Next month's board meeting for May, meeting scheduled for May 21, 2026 at 4:30 p.m. Mike won't be able to attend

Following month's regular monthly board meeting for June 2026, meeting scheduled for June 18, 2026 at 1:30 p.m. Peggy will not be present for this meeting

Looking ahead to July 2026, meeting tentatively scheduled for July 16, 2026 at 1:30 p.m.

Motion by Lambert, seconded by Zimmerman to adjourn at 6:40 p.m. Motion carried.

Peggy Murphy, Clerk