

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
N3302 Monroe Road, Monroe, WI
Thursday, September 19, 2024, Monthly Business Meeting

The meeting was brought to order by Chair, Duane Zimmerman at 1:35 p.m.

The Clerk verified that the open meeting notices were posted on September 18, 2024, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were also notified.

Board members present: Duane Zimmerman, Mike Lambert, Chad Spotts

Clerk/Treasurer present: Peggy Murphy

Other attendees: Ron Martz

Minutes of the August 22, 2024, regular monthly meeting were emailed to Town Board members and will be posted on the website upon approval at this meeting. Motion by Lambert, seconded by Zimmerman to accept the regular monthly meeting minutes.

Public Input (Limit of 5 minutes per person)

None

Discussion/possible action on the taking over of Sunset Hills subdivision roads = Sunset Hills Lane and View Point Dr

Motion by Lambert, seconded by Spotts to approve taking over the Sunset Hills Lane and View Point Dr roads in the Sunset Hills subdivision. Also approved that we reimburse the ag committee the difference between what they paid for the road repairs and what the actual bills from Green County Highway Department have been received. All speed limit signs have been completed.

Discussion/possible action on driveway permit application for Stonefield Custom Homes at N3523 View Point Dr, Monroe

This item tabled for today's meeting as haven't received paperwork from Nate Lancaster yet.

Discussion/possible action on addressing fees for ag buildings from Total Inspection Services

Ag buildings, sheds, and detached garage – anything not a residence or commercial buildings or remodels that include electrical/HVAC/plumbing over \$5,000

Scott Jelle is insisting on inspection fees for all buildings. Board would like to review this with Scott at a future meeting. We didn't find a resolution or ordinance stating this is not required except in actual building mode. If no resolution, may be only occupied residential homes after 1980?

Lambert will reach out to Scott Jelle to let him know we don't have any ordinance/resolution for ag inspections.

Discussion/possible action on road damage to Voegeli Road

Ron Martz and Jeff Lanz put cold patch on the road damage. The damage is in the middle of the road, probably a soft spot in the road, so no charges to anyone at this time. Ron will keep us posted, especially after harvest, to what needs to be done before winter.

Discussion/possible action on UW Green County Extension non discrimination form

Motion by Lambert, seconded by Spotts to approve non discrimination form. Zimmerman signed form. Clerk will return to UW Extension.

Audit Bills for Payment:

The Treasurer's Report was given by the Clerk/Treasurer:

\$ 4,480.23	in Checking
161,727.10	in General Savings
42,558.69	in Tax Collection
105,067.12	in CD at New Glarus Bank
52,275.68	in CD at Woodford State Bank
100,000.00	in CD at New Glarus Bank
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\$ 466,108.82	Total available

Motion by Spotts, seconded by Zimmerman, to pay the reviewed bills of \$129,579.98, accept the Treasurer's Report, and transfer a total of \$127,000 from General Savings to Checking. Motion carried by voice vote. Revenues received since the August meeting were \$1,171.32.

When CD at Bank of New Glarus comes due in October 2024, cash that out and deposit into General Savings

Yahara Materials – may use for future gravel due to cheaper price.

Monroe Rural Fire District Monthly Report

No report emailed from MRFD Treasurer

Planning Commission Report - Progress of Month's Business

Phil Vosberg not present.

Road/Maintenance – Progress of Month's Business

Caught up on shouldering until harvest time or if come across

Spotts stopped by someone on Rolling Acres re: driveway washed gravel and not sure who it is – Ron will look at and put gravel out if needed

Starting final mowing for the year

Sterling – issues reviewed and response from Ray's Mobile (Ray Johnson) new vendor is still coming

Chairman's Report - Progress of Month's Business

ARIP Grant deadline is September 30th – working with Olivia at GCDC on writing grant for Center Road and Monroe Sylvester Rd

Green County Hwy Dept – salt improvement program on October 10th, plan to attend

Clerk/Treasurer's Report – Progress of Month's Business

- MRFD next meeting is Thursday, October ??, 2024 at 6:30 p.m
- Absentee ballots for election on 11/5/24 have been mailed on 9/18/24 with the initial requests that have been made
- Open Book is set for 10/7/24 from 11a.m. – 5 p.m. and BOR is set for 10/28/24 from 1-3 p.m.
- Outlots email from G.C. Treasurer's office. Board okay with combining outlots with bigger parcel, so with residents request to combine will need Town Clerk and Assessor's approval.
- Jeff Conway call – re: 2 fire numbers but 1 parcel. Can this be split? – Yes, as long as there are no stipulations. Board recommends contacting Zoning Department and need to have land division on future agenda and signed by Chair to divide current parcel.
- T. Sylvester reporting that they want to upgrade Monroe Sylvester Road to Class A (from Class B) road. This is part of the agreement with the ARIP grant, if awarded. Definitely advantages for heavier weight load; part of ARIP grant

Next month's board meeting for October is scheduled for Thursday, October 17, 2024 at 1:30 p.m., for the regular town board meeting.

Following month's regular monthly board meeting for November is tentatively scheduled for Thursday, November 21, 2024 starting at 5:30 p.m., with the special electors meeting, budget hearing, and regular town board meeting.

Motion by Lambert, seconded by Zimmerman to adjourn at 2:44 p.m. Motion carried.

Peggy Murphy, Clerk/Treasurer