

**UNOFFICIAL MINUTES OF MEETING**  
**To be approved at the next regular monthly Town Board meeting**

**TOWN OF MONROE**  
**N3302 Monroe Road, Monroe, WI**  
**Thursday, August 22, 2024, Monthly Business Meeting**

The meeting was brought to order by Chair, Duane Zimmerman at 1:30 p.m.

The Clerk verified that the open meeting notices were posted on August 20, 2024, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were also notified.

Board members present: Duane Zimmerman, Mike Lambert, Chad Spotts

Clerk/Treasurer present: Peggy Murphy

Other attendees: Ron Martz, Craig Kamholz

Minutes of the July 22, 2024, regular monthly meeting were emailed to Town Board members and will be posted on the website upon approval at this meeting. Motion by Spotts, seconded by Zimmerman to accept the regular monthly meeting minutes.

**Public Input** (Limit of 5 minutes per person)

None

**Discussion/possible action on driveway security deposit refund for Daren Neunschwander north of N2715 Youth Cabin Rd**

Duane and Phil Vosberg reviewed for road damage and it is okay so recommend approval.

Motion by Zimmerman, seconded by Lambert to approve the security deposit refund.

**Discussion/possible action on review of policies with Rural Mutual Insurance agent, Craig Kamholz**

Craig Kamholz present at meeting to review the Rural Mutual Insurance policies for the Town of Monroe.

Business policy declaration – buildings value review and explained that each building is undervalued right now; will increase as suggested.

Property endorsements – no holes in coverage; motor equipment died for no reason, will be covered;

Specified outdoor property – two cemeteries; employee personal auto (includes others inside building, as in election workers)

Vehicles – covered under “agreed” value

Portable equipment – what is on trucks

Larger portable equipment – updated / reviewed this list for accuracy

Liability – covering exposures that can occur

Workers Comp – separate item and set by state based on rates from annual compensation report;

Use Medcore to review injury, free through Rural Mutual

Motion by Spotts, seconded by Lambert to increase the building values as suggested by Rural Mutual Insurance.

**Discussion/possible action on putting information on website from Scott Jelle, town inspector**

Ag buildings, sheds, and detached garage – anything not a residence or commercial buildings or remodels that include electrical/HVAC/plumbing over \$5,000

Scott Jelle is insisting on inspection fees for all buildings. Board would like to review this with Scott at a future meeting.

## **Discussion/possible action on Green County Treasurer tax collection agreement**

Motion by Zimmerman, seconded by Lambert to approve the tax collection agreement with the Green County Treasurer's office. Clerk also generated bank letter authorizing any tax payments to the Green County Treasurer's office.

### **Audit Bills for Payment:**

The Treasurer's Report was given by the Clerk/Treasurer:

\$ 9,022.11	in Checking
161,713.37	in General Savings (includes ARPA both payments = \$130,521.68)
166,552.05	in Tax Collection
100,000.00	in CD at New Glarus Bank
50,997.26	in CD at Woodford State Bank
100,000.00	in CD at New Glarus Bank
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\$ 594,630.33	Total available (\$464,108.65 without ARPA)

Motion by Lambert, seconded by Spotts, to pay the reviewed bills of \$129,778.39, accept the Treasurer's Report, and transfer a total of \$124,000 from Tax Collection to Checking. Motion carried by voice vote. Revenues received since the July meeting were \$50.00.

### **Monroe Rural Fire District Monthly Report**

Reports emailed from MRFD Treasurer and Clerk forwarded to Board

### **Planning Commission Report - Progress of Month's Business**

Phil Vosberg not present.

### **Road/Maintenance – Progress of Month's Business**

Ron asked Lambert for Ray's phone #608-293-1886 to look at trucks brakes; ok to touch base with a member of the Board to review possible costs/repairs.

Will need to put fill on shoulders, especially before fall field work

In another month or so, will start the last mowing of the year

Lambert will reach out again to see what type of schedule to get wing fixed on truck, before winter

John Roundy issue on Monroe Sylvester; we don't plow or mow but Sylvester takes care of the stretch of road he is referring to ??

Steiner Rd take care of by T. of Jordan; we take care of Rothenbuehler Rd – County will be back soon to grind the other half, Jeff suggested paving the area where Arneson's have their farm equipment coming in and out of

Smock Valley Rd – all taken care of, dirt out of ditch and seeded

Hill Lane – patch work that needs to be looked at to ensure it won't cause problems for the winter

Scott Olsen – called Spotts re: Monroe Sylvester Road and trees are hanging over the road that his trucks are having to swerve around, and concerned about potential accident in the future; per Spotts & Lambert, see if County can clean up the trees and then split the bill with Town of Sylvester. Zimmerman said that, along with Anna Anderson, is pursuing ARIP grant together for this road.

### **Chairman's Report - Progress of Month's Business**

ARIP – mentioned Monroe Sylvester Rd with Sylvester; also possibility of submitting application for Center Road

Website – take off job position!!!!

### **Clerk/Treasurer's Report – Progress of Month's Business**

ARPA: total allocation is \$130,521.69. Still working on the NEU and SAMS number.

- MRFD next meeting is Thursday, October ??, 2024 at 6:30 p.m
- Election on 8/13/24 went well. Trying to train more people to cover all spots if I'm not available.
- Assessor is changing dates for Open Book and BOR

Next month's board meeting for September is scheduled for Thursday, September 19, 2024 at 1:30 p.m., for the regular town board meeting.

Following month's regular monthly board meeting for October is tentatively scheduled for Thursday, October 17, 2024 at 1:30 p.m., for the regular town board meeting.

Motion by Lambert, seconded by Zimmerman to adjourn at 3:20 p.m. Motion carried.

**Peggy Murphy, Clerk/Treasurer**