

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
N3302 Monroe Road, Monroe, WI
Thursday, June 20, 2024, Monthly Business Meeting

The meeting was brought to order by Chair, Duane Zimmerman at 1:33 p.m.

The Clerk verified that the open meeting notices were posted on June 17, 2024, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were also notified.

Board members present: Duane Zimmerman, Mike Lambert

Board members absent: Chad Spotts

Clerk/Treasurer present: Peggy Murphy

Other attendees: Jeff Lanz, Todd Hasse, Karl Lueschow, Tyler Lueschow, Ronald Martz

Minutes of the May 16, 2024, regular monthly meeting were emailed to Town Board members and will be posted on the website upon approval at this meeting. Motion by Lambert, seconded by Zimmerman to accept the regular monthly meeting minutes.

Public Input (Limit of 5 minutes per person)

None

Discussion/possible action on Conditional Use Permit for Limitless LLC on Cty FF

Tyler & Karl Lueschow were present, found out about four months ago that land was zoned differently, and they are in the process of changing to ag land and then asking for a conditional use permit. Landscape business, mainly used for storing equipment; no retail sales or traffic other than owner and employee.

Motion by Lambert, seconded by Zimmerman to approve conditional use permit. Zimmerman signed form. Clerk kept a copy for town records.

Discussion/possible action on Land Division for the Koning Event Center, presented by Hasse Surveying

Todd Hasse representing Hasse Surveying provided documents for dividing off the event center from the remainder of the farm as landowners are setting up a trust. 2.25 acre split

Motion by Lambert, seconded by Zimmerman to approve the land division. Zimmerman signed form and Clerk kept a copy for town records.

Discussion/possible action on Alcohol Beverage License Applications – 4 businesses submitted applications

All paperwork has been returned for the four facilities.

Motion by Zimmerman, seconded by Lambert to approve renewal of the alcohol beverage license applications.

Discussion/possible action on driveway security deposit refund for Dennis Burkeland, N3327 Joy Del Road

Email from Planning Commission chair that it meets all requirements and recommend refunding the deposit.

Motion by Lambert, seconded by Zimmerman to approve the driveway security deposit refund.

Discussion/possible action on driveway security deposit refund for Dennis Stoneback, Iliff Rd across from Weckerly Dairy entrance

Email from Planning Commission chair with stipulations regarding the slope of the driveway toward the road. Suggested pave the driveway area if used in the future for any other purpose.

Motion by Lambert, seconded by Zimmerman to approve the driveway security deposit refund with the noted stipulations.

Discussion/possible action on the auditor's report from Benning Group for Town of Monroe 2023 financial

Table this agenda item until July meeting.

Audit Bills for Payment:

The Treasurer's Report was given by the Clerk/Treasurer:

\$ 3,598.80	in Checking	
167,647.30	in General Savings	(includes ARPA both payments = \$130,521.68)
148,516.69	in Tax Collection	
100,000.00	in CD at New Glarus Bank	
50,997.26	in CD at Woodford State Bank	
100,000.00	in CD at New Glarus Bank	
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\$ 570,760.05	Total available	(\$440,238.37 without ARPA)

Motion by Lambert, seconded by Zimmerman, to pay the reviewed bills of \$67,691.83, accept the Treasurer's Report, and transfer a total of \$67,500 from Tax Collection to Checking. Motion carried by voice vote. Revenues received since the May meeting were \$6,182.34.

Planning Commission Report - Progress of Month's Business

Phil Vosberg not present. Nothing else in addition to the emails sent.

Road/Maintenance – Progress of Month's Business

Two driveways on Mon/Sylvester but not sure a permit has been applied for – Zimmerman will pass along to Planning Commission

Sterling – oil leak is getting worse; Lambert may have a name for someone to look at it and see what that person who is just starting his own business would charge. Will pass along info to Jeff

C7 Programmer has been paid for

Joy Del Road broken up and put base back in so it won't heave; mill the bumps off as the blacktop is almost 2' thick

Buckskin Road culvert has been installed and looks good

Chairman's Report - Progress of Month's Business

There are two new driveways on Monroe Sylvester road that haven't had any additional permit info MOE report due July 1st, Clerk will take care of

Clerk/Treasurer's Report – Progress of Month's Business

ARPA: total allocation is \$130,521.69. Still working on the NEU and SAMS number.

- MRFD next meeting is Thursday, July 18, 2024 at 6 p.m. (does MRFD bill for 1st response on EMS related/type of calls? Jeff hears more calls for lift assist type of calls than for fires??)
- Attorney's letter request for information - Nick Bartels had a couple questions and this one he says that he can send additional information double check with Nick to see what he has!!
- Auditor's bill adjusted from original bill, but still more than was budgeted
- Clerk to contact MRFD Treasurer, about the following items: Can Kelly also include previous YTD on P&L comparison, same as Balance Sheet – why negative balance right now??? – Clerk sent email on 7/23/2024

Next month's board meeting for July is scheduled for Thursday, July 25, 2024 at 1:30 p.m., for the regular town board meeting.

Following month's regular monthly board meeting for August is tentatively scheduled for Thursday, August 22, 2024 at 1:30 p.m., for the regular town board meeting.

Motion by Zimmerman, seconded by Lambert to adjourn at 2:40 p.m. Motion carried.

Peggy Murphy, Clerk/Treasurer