

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
N3302 Monroe Road, Monroe, WI
Tuesday, April 16, 2024, Monthly Business Meeting

The meeting was brought to order by Chair, Duane Zimmerman at 6:24 p.m.

The Clerk verified that the open meeting notices were posted on April 12, 2024, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were also notified.

Board members present: Duane Zimmerman, Chad Spotts, Mike Lambert

Clerk/Treasurer present: Peggy Murphy

Other attendees: Phil Vosberg

Minutes of the March 21, 2024, regular monthly meeting were emailed to Town Board members and will be posted on the website upon approval at this meeting. Motion by Zimmerman, seconded by Spotts to accept the regular monthly meeting minutes.

Public Input (Limit of 5 minutes per person)

None

Discussion/possible action on Roadwork bids from Green County Highway

Department

Board and Patrolman reviewed roads on April 1st. Have reached out to adjoining road municipalities in Jordan and Sylvester, to see what roads are on their schedule to repair.

Audit Bills for Payment:

The Treasurer's Report was given by the Clerk/Treasurer:

\$ 3,598.80	in Checking	
167,647.30	in General Savings	(includes ARPA both payments = \$130,521.68)
148,516.69	in Tax Collection	
100,000.00	in CD at New Glarus Bank	
50,997.26	in CD at Woodford State Bank	
100,000.00	in CD at New Glarus Bank	
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\$ 570,760.05	Total available	(\$440,238.37 without ARPA)

Motion by Spotts, seconded by Lambert, to pay the reviewed bills of \$14,314.80, accept the Treasurer's Report, and transfer a total of \$14,000 from General Savings to Checking. Motion carried by voice vote. Revenues received since the March meeting were \$676.19.

Green County Board of Supervisors Town Representative Report

Nick Hartwig not present.

Planning Commission Report - Progress of Month's Business

Phil Vosberg present.

Chair to clarify potential additional resident to join the commission.

Review of driveway permit fees still to be refunded. Chair will contact residents and review driveways.

Comprehensive Plan – Green County Unit of WTA has regional comprehensive plan meeting scheduled for 5/18/24 and Zimmerman advises to wait until after that presentation.

Road/Maintenance – Progress of Month's Business

Patrolman not present.

Kokroff – next to bridge on Round Grove Road – person living there did burn outs and so bad that it dug up road surface / peeled off sealcoat; ticket by Green County Sherriff's Dept and will be responsible for restitution (in the amount of \$200)

Buehler Road is bleeding back through again through chips; not sure what else to do (work by Scott Construction)

Chairman's Report - Progress of Month's Business

Mowed Iliff cemetery yesterday – has been undermined with moles; may have to roll the ground as it is very bad. Mike has one that should work, so he will drop off at the cemetery when Duane is available and will try to level off the ground.

Havens Tree Care – haven't heard a definite date yet to take down tree in cemetery

Letter from State regarding the salt shed inspection; need monthly inventory records – will get together with Jeff to review and reply

Who should schedule Green Cty Hwy Dept for Sunset Hills subdivision? Per Chad, we should arrange that once we have the money

Talmar Lane to vacate; Duane will follow up with landowners

Clerk/Treasurer's Report – Progress of Month's Business

ARPA: total allocation is \$130,521.69. Still working on the NEU and SAMS number.

- MRFD next meeting is Thursday, April 18, 2024 at 6 p.m.
- OB and BOR dates from Aaron @ Associated Appraisals – need to keep the projected dates as he isn't sure he can get everything done in order to have BOR before October 1st
- Town of Clarno snowplowing bill – okay to create and mail
- Attorney's letter request for information - Nick Bartels had a couple questions and this one he says that he can send additional information
- MRFD asking about the last 2 payments and how much was cap ex. I think we explained it to them so it makes sense and will verify at MRFD meeting on Thursday, 4/18.
- Notices for Revaluation assessment and Notice to adjourn BOR to be posted this week – just need to verify some dates again.
- Personal Property taxes not paid by: Jim Becker @ The Monroe Den and The Warehouse
- Will call TDS as the internet connection is really bad lately and no dial tone on the phone.

Next month's board meeting for May is scheduled for Thursday, May 16, 2024 at 1:30 p.m., for the meeting to adjourn board of review to later date and then the regular town board meeting.

Following month's regular monthly board meeting for June is tentatively scheduled for Thursday, June 20, 2024 at 1:30 p.m., for the regular town board meeting.

Motion by Zimmerman, seconded by Lambert to adjourn at 7:34 p.m. Motion carried.

Peggy Murphy, Clerk/Treasurer