

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
N3302 Monroe Road, Monroe, WI
Thursday, January 25, 2024, Monthly Business Meeting

The meeting was brought to order by Chair, Duane Zimmerman at 1:32 p.m.

The Clerk verified that the open meeting notices were posted on January 22, 2024, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were also notified.

Board members present: Duane Zimmerman, Chad Spotts, Mike Lambert

Clerk/Treasurer present: Peggy Murphy

Other attendees: Jeff Lanz, Phil Vosberg, Carol Zimmerman

Minutes of the December 21, 2023, regular monthly meeting were emailed to Town Board members and will be posted on the website upon approval at this meeting. Motion by Lambert, seconded by Spotts to accept the regular monthly meeting minutes.

Public Input (Limit of 5 minutes per person)

None

Discussion/possible action on Comprehensive Plan

Zimmerman made contact with Southwest Regional Planning Commission about our Comprehensive Plan being out of date and whether we are required to have it updated. I have talked to Troy, who heads the Planning Commission, about our circumstance and he said yes we are needing to update. He is willing to come to our Board meeting in Feb to make a presentation.

Motion by Spotts, seconded by Lambert to invite Troy to attend next month's meeting. Zimmerman will let him know the date and time.

Discussion/possible action on Rothenbuehler Road issue

Zimmerman received a call from a resident that lives on Rothenbuehler Rd complaining that the severe washboard of the road after the double sealcoat surfacing last year has not cleared up and wondering what can be done.

Zimmerman has a call into the County Hwy Dept if they experienced any issues from double sealcoating the road and is waiting for a response.

Audit Bills for Payment:

The Treasurer's Report was given by the Clerk/Treasurer:

\$ 3,950.97	in Checking
157,747.09	in General Savings (includes ARPA both payments = \$130,521.68)
434,732.15	in Tax Collection
100,000.00	in CD at New Glarus Bank
50,997.26	in CD at Woodford State Bank
<u>100,000.00</u>	in CD at New Glarus Bank
\$ 847,427.47	Total available (\$716,905.79 without ARPA)

Motion by Spotts, seconded by Lambert, to pay the reviewed bills of \$13,959.43, accept the Treasurer's Report, and transfer a total of \$12,000 from General Savings to Checking. Motion carried by voice vote. Revenues received since the December meeting were \$1,930.00.

Green County Board of Supervisors Town Representative Report

Nick Hartwig not present.

Planning Commission Report - Progress of Month's Business

Phil Vosberg present. No additional business to discuss at this time.

Road/Maintenance – Progress of Month's Business

Spotts will order tow ropes for Sterling as we broke Scott Seffrood's and broke off D rings
Stop sign on Duane's road ?? is leaning. Jeff Lanz can look at to see if he can pull it back into place.
Drive shaft broke on grader and is at Chad's shed to be hauled to a facility to be fixed.

Chairman's Report - Progress of Month's Business

Tree removal from Havens looking at spring/better weather.

Memorial thank you from Vogel's

Clerk/Treasurer's Report – Progress of Month's Business

ARPA: total allocation is \$130,521.69. Still working on the NEU and SAMS number.

- MRFD next meeting is Thursday, April 18, 2024 at 6 p.m.
- Knoke & Kind letter re: Steinmann property ?? No, we don't have any desire to take over the road in our township – doesn't meet the road ordinance and never will (corner of Allison and Gutzmer) driveway with 2 homes – need to have parcel resurveyed (Clerk will send this response).
- Voicemail in November from Carol Stauffacher about how well the mowing had gone on Aebly Rd & Iliff Rd, wanted to pass along that she thought it was a great job!!
- Message from Jami Thomm from Karen Weiss re: a mailbox hit by a plow on W5401 Round Grove Road – per Chad, the person that plows their driveway plows all the way around their mailbox so we wouldn't be anywhere near that. Per Jeff, the wing did take the mailbox post off – it is temporarily in a milk canister?? – will replace it in the spring or with better weather.
- For now, snow removal at recycling center is as good as it will get. Residents will have to walk around the dumpsters and not between. Salt/sand has been placed in all open spaces.

Next month regular monthly board meeting for February is scheduled for Thursday, February 22, 2024 at 1:30 p.m., for the regular town board meeting. (Mike may not be able to make it)

Tentative regular monthly board meeting for March is tentatively scheduled for Thursday, March 21, 2024 at 1:30 p.m., for the regular town board meeting.

Motion by Spotts, seconded by Lambert to adjourn at 2:26 p.m. Motion carried.

Peggy Murphy, Clerk/Treasurer