

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
N3302 Monroe Road, Monroe, WI
Thursday, October 19, 2023, Monthly Business Meeting

The meeting was brought to order by Chair, Duane Zimmerman at 1:34 p.m.

The Clerk verified that the open meeting notices were posted on October 16, 2023, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were also notified.

Board members present: Duane Zimmerman, Mike Lambert

Board members absent: Chad Spotts

Clerk/Treasurer present: Peggy Murphy

Other attendees: Kris Hasse, Jeff Lanz, Santos Tinoco

Minutes of the September 21, 2023, regular monthly meeting were emailed to Town Board members and will be posted on the website upon approval at this meeting. Motion by Zimmerman, seconded by Lambert to accept the regular monthly meeting minutes.

Public Input (Limit of 5 minutes per person)

Santos Tinoco purchased Monroe Den and remodeled for grocery store. Inquiring about a liquor license and beer/wine license. Board advised him to speak with Jim Becker who holds the liquor license for what used to be the Monroe Den. At this time, Town of Monroe doesn't have any available liquor licenses to be issued.

Clerk to send beer license application to Santos.

Discussion/possible action on Steven Phillips Estate, property line adjustment at W5428 County Hwy FF

Kris Hasse with Hasse Surveying was present to provide plot plan adjustment. Casey Phillips asked Hasse Surveying to adjust Lot 4 for smaller parcel and expand Lot 3

Motion by Lambert, seconded by Zimmerman to adjust property line adjusted. CSM signed by Zimmerman.

Discussion/possible action on Conditional Use Permit for Mrs. Rob Flannery home business at N4780 Hwy 69

No paperwork dropped off and no one present to discuss what is being requested.

Discussion/possible action on hiring a tree service for Benkert Bushnell Cemetery tree removal

Zimmerman has left two messages for Haven Tree Service in Blanchardville but haven't heard a response yet.

Discussion/possible action on updating the ATV / UTV Ordinance

Eric Wild reviewed the current Town of Monroe ordinance. Zimmerman reported on two changes that Eric recommends, based on what was changed by the County. Motion by Zimmerman, seconded by Lambert to update the current ordinance based on recommendations and take off notations. Put updated ordinance on website when done.

Discussion/possible action on letter from Knoke & Kind Law Office to the City of Monroe regarding the Petition for Direct Annexation on the B&S Ltd property

Clerk reviewed paperwork that was sent to the City of Monroe. No action needed by the Town of Monroe Board at this time.

Discussion/possible action on annual Green County Treasurer tax resolution

Motion by Zimmerman, seconded by Lambert to approve resolution. Board to sign and the Clerk will bring to the Green County Treasurer's office to have signature notarized.

Audit Bills for Payment:

The Treasurer's Report was given by the Clerk/Treasurer:

\$ 2,063.67	in Checking	
150,362.14	in General Savings (includes ARPA both payments = \$130,521.68)	
57,027.35	in Tax Collection	
100,000.00	in CD at New Glarus Bank	
50,000.00	in CD at Woodford State Bank	
100,000.00	in CD at New Glarus Bank	
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\$ 459,453.16	Total available	(\$328,931.48 without ARPA)

Motion by Lambert, seconded by Zimmerman, to pay the reviewed bills of \$64,426.50, accept the Treasurer's Report, and transfer \$30,000.00 from General Savings and \$35,000 from Tax Collection to Checking. Motion carried by voice vote. Revenues received since the September meeting were \$70.00.

Green County Board of Supervisors Town Representative Report

Nick Hartwig not present.

Planning Commission Report - Progress of Month's Business

Phil Vosberg not present. No additional business to discuss at this time.

Road/Maintenance – Progress of Month's Business

Jeff and Duane has salt mix taken care of for season

Duane went along with Jeff on road patrol

Snow fence next

Chairman's Report - Progress of Month's Business

Carol Mayer update to be back about mid November.

Cemetery tree removal already talked about

Patrolman candidate declined as he is looking for full-time work. Another candidate has been sent an application but no indication back yet.

Clerk/Treasurer's Report – Progress of Month's Business

ARPA: total allocation is \$130,521.69. Still working on the NEU and SAMS number.

- MRFD next meeting is Thursday, January 11, 2024 at 6 p.m.
- Clerk/Treasurer meeting is on 11/10/23 with Green County Treasurer
- Carol Bergen called me regarding the Noise Ordinance as she was at the courthouse and they referred her to the Town of Monroe – very distraught that she can't enjoy the outdoors with all the noise coming from the logging company
- Plan Commission meeting with the City of Monroe on 11/8/23 at 5 p.m. and city council meeting on 11/20/23 at 6:30 p.m. for amending the City of Monroe Comprehensive Plan – involves 2 parcels for the Town of Monroe
- MRFD meeting – the extra amount for next year, were we going to increase the levy limit? Or add on to levy limit worksheet??
- Green County Treasurer emailed list of businesses for personal property – will forward to Board, but if one has liquor license renewal, do we / can we say that if taxes aren't paid we won't renew??
- City Administrator would like to meet with Town Chair and myself to discuss annexation payments for B&S Property and "islands" that have been created by various annexations between the City of Monroe and the Town of Monroe
- Dave Knoble stopped by to get a copy of the financial statements for last year; questioned where to get a list of assets and liabilities – later called to say that some were on the balance sheet but talked

with other residents who think some “sketchy” things are going on – WHAT???? – asked if he is looking for detailed information – yes; also asked him not to use the word sketchy as that indicates we are doing something illegal and we are not!!; encouraged him and any other residents to attend the monthly meetings if they want to ask questions or know more information;

Next month regular monthly board meeting for November is scheduled for Thursday, November 16, 2023 at 5:30 p.m., as this is the special electors meeting and budget hearing, then the regular town board meeting.

Tentative regular monthly board meeting for December is scheduled for Thursday, December 21, 2023 at 1:30 p.m., for the regular town board meeting.

Motion by Zimmerman, seconded by Lambert to adjourn at 2:55 p.m. Motion carried.

Peggy Murphy, Clerk/Treasurer