

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
N3302 Monroe Road, Monroe, WI
Thursday, May 18, 2023, Monthly Business Meeting

The meeting was brought to order by Chair, Duane Zimmerman at 5:30 p.m.

The Clerk verified that the open meeting notices were posted on May 16, 2023, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were also notified.

Board members present: Duane Zimmerman, Chad Spotts, Mike Lambert

Clerk/Treasurer present: Peggy Murphy

Other attendees: Jeff Lanz, Todd Hasse, Jeff Maliszewski, Bob Talarczyk

Minutes of the April 18, 2023, regular monthly meeting were emailed to Town Board members and will be posted on the website upon approval at this meeting. Motion by Spotts, seconded by Lambert to accept the regular monthly meeting minutes.

Public Input (Limit of 5 minutes per person)

None

Discussion/possible action on land division for Jeff Maliszewski in the Clar-Ken subdivision on Old Argyle Road and 11th Avenue

Bob Talarczyk and Jeff Maliszewski were present to discuss the land division. Driveway permit has not been applied for yet.

Motion by Lambert, seconded by Spotts to approve the land division as proposed. Zimmerman signed the Town review form of land division.

Discussion/possible action on resolution for Green County Hazard Mitigation Plan

Motion by Spotts, seconded by Zimmerman to approve the resolution for Green County Hazard Mitigation Plan update as proposed via email by Gary Ziegler.

Discussion/possible action on land division for Dr. & Mrs. James Pollock at N2579 County Hwy KK

Todd Hasse from Hasse Surveying was present to discuss the land division and provided map of area to be divided.

Motion by Spotts, seconded by Lambert to approve the land division as proposed. Zimmerman signed the Town review form of land division.

Discussion/possible action on a driveway permit refund request for Jack & Joni Flesher, W6682 Lightning Ridge Road

Planning Commission inspected on 5/16 and suggests to have Board approved the driveway permit refund for this location.

Motion by Spotts, seconded by Lambert to approve the driveway permit refund request.

Discussion/possible action on relocating an existing driveway for David King, W5573 Sunset Hills Lane, which may require a driveway permit

Planning Commission met with David King at his property on 5/16.

The homeowner is currently undecided if he wants to request a permit for relocating his driveway. If he decides to proceed, he will contact the Clerk to submit an application and permit fee. There will be no action necessary at this time. If he requests a permit, a security deposit won't be necessary, as this is still a private road. The intended location will meet ordinance requirements if he decides to proceed.

Discussion/possible action on the auditor's report from Benning Group for Town of Monroe 2022 financial

Tabled until June meeting based on not having adjusting entries

Discussion/possible action on Eric Wild to attend regarding the breakout of the Green County Hwy Dept bill for Weckerly's

Eric Wild not present, so no discussion.

Audit Bills for Payment:

The Treasurer's Report was given by the Clerk/Treasurer:

\$ 2,780.77	in Checking	
289,134.53	in General Savings	(includes ARPA both payments = \$130,521.68)
<u>225,984.54</u>	in Tax Collection	
\$ 517,899.84	Total available	(\$387,378.16 without ARPA)

Motion by Spotts, seconded by Lambert, to pay the reviewed bills of \$7,257.05, accept the Treasurer's Report, and transfer \$6,500.00 from General Savings to Checking. Motion carried by voice vote. Revenues received since the April meeting were \$2,365.36.

**** look into what Woodford would offer for CD or additional interest bearing accounts ****

Board didn't think that 4.4% for 15 mos CD was a good rate – would like to know what 6 or 12 mos CD could bring. Possibly look at Bank of New Glarus or Edward Jones

Lambert contacted 1 concrete business; will look at sewer/water contact

Spotts to contact 1 concrete business

Green County Board of Supervisors Town Representative Report

Nick Hartwig not present.

Planning Commission Report - Progress of Month's Business

Phil Vosberg not present. Had submitted information from Planning Commission in an email on 5/16 regarding driveway information.

Road/Maintenance – Progress of Month's Business

Joe Jones, Scott Construction told him that they wouldn't be down here this year. Suggested that Zimmerman contact Scott Construction in regards to redoing roads as previously discussed, 608-844-0406 for Karl

Chairman's Report - Progress of Month's Business

Per G.C. Hwy Dept – to correct the road on Sunset Hills Lane, recommend a complete overlay approx. \$50,000+ (close to this if fill in cracks and sealcoat, etc.). Also, may need to contact WTA re: the easement situation before starting any road repairs.

Intergovernmental Agreements, Title 16, example was passed along from Anna Anderson, Town of Sylvester Chair, regarding possible wording on shared roads between Sylvester and Town of Monroe. To discuss with their new board members and establish guidelines. To review before next board meeting.

Per Todd Hasse, beware that when sealcoat Iliff, a soft spot by Kubly's, that should be taken care of – Jeff drove thru there but can't find it or feel any soft spot – wasn't sure where it is located.

Green County hasn't responded to Chris Narveson on what needs to be changed for the ATV/UTV ordinance to be included – a link, including fines / penalties. Need mapping for contacting residents along County N to send letters to regarding ATV/UTV.

Completed Board of Review training with WTA.

Clerk/Treasurer's Report – Progress of Month's Business

ARPA update: total allocation is \$130,521.69. Still working on the NEU and SAMS number.

- Thursday, July 13th is next MRFD meeting.
- Open Book was held on May 8th with the assessor discussing items with 3 residents/landowners
- Board of Review to be held on 5/23 from 9-11 a.m., both Chair and Clerk have completed training
- WI Towns Association Green County Unit meeting on 5/24 at 7 p.m.

- Town of Clarno snow plow bill, is it okay to mail by the end of the month? Yes, per Board
- Lockbox installed at recycling center and seems to work well as any substitute will be able to access and unlock the gate

Next month regular monthly board meeting for June is scheduled for Thursday, June 22, 2023 at 5:30 p.m.

Tentative regular monthly board meeting for July is scheduled for Thursday, July 27, 2023 at 5:30 p.m.

Motion by Zimmerman, seconded by Spotts to adjourn at 6:35 p.m. Motion carried.

Peggy Murphy, Clerk/Treasurer