

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
N3302 Monroe Road, Monroe, WI
Thursday, January 19, 2023 Monthly Business Meeting

The meeting was brought to order by Chair, Duane Zimmerman at 5:55 p.m.

The Clerk verified that the open meeting notices were posted on January 17, 2023, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were also notified.

Board members present: Duane Zimmerman, Chad Spotts, Mike Lambert

Clerk/Treasurer present: Peggy Murphy

Other attendees: Jeff Lanz, Phil Vosberg

Minutes of the December 15, 2022, regular monthly meeting were emailed to Town Board members and will be posted on the website upon approval at this meeting. Motion by Spotts, seconded by Zimmerman to accept the regular monthly meeting minutes.

Public Input (Limit of 5 minutes per person)

None

Discussion/possible action on Recycling Center complaints

Due to weather conditions on 12/24/22, the recycling center was closed and this caused a domino effect to the following Wednesday and Saturday that dumpsters filled up earlier than the set closing time. Due to this, the Board doesn't see a need to add any dumpsters at this time. It is rare that the recycling center closes early due to being full, it has historically been due to weather conditions.

Discussion/possible action on Resolution for adjusting negative balances between accounts for 2022

Will review at the February meeting.

Audit Bills for Payment:

The Treasurer's Report was given by the Clerk/Treasurer:

\$	5,806.17	in Checking	
	434,288.75	in General Savings	(includes ARPA both payments = \$130,521.68)
	382,603.34	in Tax Collection	
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\$	822,698.26	Total available	(\$692,176.58 without ARPA)

Motion by Zimmerman, seconded by Lamberts, to pay the reviewed bills of \$72,638.37 (authorized to pay G.C. Hwy Dept bill for \$58,024.57 for Iliff Rd to fulfill the bid amount and all the other billings), accept the Treasurer's Report, and transfer \$70,000.00 from General Savings to Checking. Motion carried by voice vote. Revenues received since the December meeting were \$3,751.00.

Duane still needs to talk to Eric at the County regarding the bid amount vs what was actually billed to us on the Green County Highway Dept bill.

Green County Board of Supervisors Town Representative Report

Nick Hartwig not present.

Planning Commission Report - Progress of Month's Business

Phil Vosberg present at meeting.

No additional items at this time.

Road/Maintenance – Progress of Month's Business

Per Board discussion for ARPA money, possibly Shop this year and new truck next year

No additional items at this time.

Chairman's Report - Progress of Month's Business

ATV/UTV signage – question by Patrolman, did we have to put up signs or because we have an ordinance in place to open all town roads, we wouldn't need any signs? Per Zimmerman, state statute dictates that signage be put up. Is it possible to just put up signs at each entrance road stating that the township roads are open. Jeff will look at roads to calculate how many signs would be needed and what type of expense we would incur. Chad counted roads on a map at the town hall and came up with 8 signs – not counting the city roads or county roads – order about 10. Jeff will ask Lange Enterprises and the county to see if they have a discounted rate. Per Zimmerman, may not know about county roads until the spring.

The ATV clubs will give us \$300 for signs.

Carol Mayer will be out for surgery in February.

Clerk/Treasurer's Report – Progress of Month's Business

- ARPA update: total allocation is \$130,521.69.

Have eliminated the DUNS information. Still working on the SAM number as well. Have the NEU number so not sure if this is what they are now referring to as the SAMS number.

- Will work on W-2's next week
- Will have a Spring Primary in February
- Received WEC Subgrant for \$800 – \$600 for .gov website and email invoice, so what to do with the additional \$200?? – Spotts will look into a possible source/product to look into for a “security camera system” at the town hall / recycling center
- Reimbursed for CD2 ballot error costs
- Will get nomination paperwork from caucus to the Green County Clerk's office tomorrow
- MRFD meeting – equalized value 53% to 47%; nominated Nick as chief again; sell of or move to extra inventory; invoices/bills to be done in a timely manner

Next month regular monthly board meeting is scheduled for Thursday, February 23, 2023, at 5:30 p.m.

Tentative regular monthly board meeting for March is scheduled for March 23, 2023 at 5:30 p.m.

Motion by Spotts, seconded by Zimmerman to adjourn at 7:02 p.m. Motion carried.

Peggy Murphy, Clerk/Treasurer