

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
N3302 Monroe Road, Monroe, WI
Thursday, February 23, 2023 Monthly Business Meeting

The meeting was brought to order by Chair, Duane Zimmerman at 5:32 p.m.

The Clerk verified that the open meeting notices were posted on February 21, 2023, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were also notified.

Board members present: Duane Zimmerman, Mike Lambert via phone

Board members absent: Chad Spotts

Clerk/Treasurer present: Peggy Murphy

Other attendees: Todd Hasse, Sean Flannery, Rob Flannery

Minutes of the January 19, 2023, regular monthly meeting were emailed to Town Board members and will be posted on the website upon approval at this meeting. Motion by Lambert, seconded by Zimmerman to accept the regular monthly meeting minutes.

Public Input (Limit of 5 minutes per person)

None

Discussion/possible action on Proposed Land Division for Flannery farm, located at N4780 State Highway 69

Todd Hasse with Hasse Surveying and Rob & Sean Flannery were present, father was Gaylord Flannery, submitted plot plan to divide Lot 1 – Sean, Lot 2 – Rob, remaining farm to be put in a joint LLC DNR contacted and all okay.

Motion by Lambert, seconded by Zimmerman to approve the proposed land division. Form signed by Duane Zimmerman, Copies made for Flannery and for town with original returned to Todd Hasse.

Discussion/possible action on driveway permit refund from Brett & Shelly Ritschard, N3233 Monroe Sylvester Road

Planning Commission inspection meets ordinance requirements. There is an issue with road damage on the Sylvester side of the road. Suggested to hold back \$500 until repairs are done and refund \$1,000 at this time. Motion by Zimmerman, seconded by Lambert to approve refund of \$1,000 right now and refund the remaining balance after the road repairs are completed

Discussion/possible action on LRIP agreement information for Iliff Rd

Fehr Graham would be able to help with the LRIP information at a cost of \$475 to complete the paperwork on our behalf.

Motion by Lambert, seconded by Zimmerman to have Fehr Graham complete the paperwork and we will pay the bill when completed and sent an invoice.

Discussion/possible action on Resolution for adjusting negative balances between accounts for 2022

Will review at the March meeting.

Discussion/possible action on Driveway Permit for Sharen Frontzak on Vogel Road (west of W6506 Vogel Road)

Planning Commission made the site visit to the Frontzak property and don't see any issues with the location of the driveway and recommend approval.

Motion by Lambert, seconded by Zimmerman to approve the driveway permit request.

Audit Bills for Payment:

The Treasurer's Report was given by the Clerk/Treasurer:

\$ 5,059.81	in Checking	
364,288.75	in General Savings	(includes ARPA both payments = \$130,521.68)
<u>215,502.93</u>	in Tax Collection	
\$ 584,852.49	Total available	(\$454,330.81 without ARPA)

Motion by Lambert, seconded by Zimmerman, to pay the reviewed bills of \$14,644.42, accept the Treasurer's Report, and transfer \$10,500.00 from General Savings to Checking. Motion carried by voice vote. Revenues received since the January meeting were \$2,065.58.

Duane still needs to talk to Eric at the County regarding the bid amount vs what was actually billed to us on the Green County Highway Dept bill.

Green County Board of Supervisors Town Representative Report

Nick Hartwig not present.

Planning Commission Report - Progress of Month's Business

Phil Vosberg not present at meeting.

No additional items other than what was discussed during agenda.

Road/Maintenance – Progress of Month's Business

Jeff Lanz not present at meeting.

ATV signs – Green County is putting together an order and pretty basic signs, no speed limit listed. Chad had come up with 8 signs needed from last month, so order 12 to have some on hand. May need 3 signs by Carnie Road where already have some signs posted. Basic signs would be cheaper. Lambert suggested for uniformity throughout the County, it would probably be best to go through them. Green County was supposed to have met already on this subject but haven't heard anything specific. Zimmerman hopes to hear more from the WTA Green County Unit meeting that had to be rescheduled, so will keep us updated.

Chairman's Report - Progress of Month's Business

Gary Kleppe is going to have surgery in March so not available for snow removal

Carol Mayer is now not going to have surgery until August

Road review discussion to possibly schedule in April. May only have Monroe Sylvester Road, along with Town of Sylvester, to review and see if

Look at shed upgrade if not a lot of road repairs needed.

Lambert will have a sheet to upgrade truck as well, just to review what the cost would be.

Annexation information – Alphorn Ford and School District

Clerk/Treasurer's Report – Progress of Month's Business

- ARPA update: total allocation is \$130,521.69. Have eliminated the DUNS information. Still working on the SAM number as well. Have the NEU number so not sure if this is what they are now referring to as the SAMS number.
- W-2's and all year end reports completed before January 31st

- Spring Primary on 2/21/23 with higher turnout expected of 241 ballots issued
- Will be filing final report for WEC Subgrant for \$800 – \$600 for .gov website and email invoice, \$200+ for security cameras at the town hall and recycling center
- Waste Management pick up issues conveyed to Board that if snow plowers would plow Monroe Road and salt as they go on their routes, that would be great, and help to ensure WM drivers have access to recycling center dumpsters
- WTA sent letter urging board members and other attendees to attend district meetings in person to show the legislators who attend that their presence is important
- City of Monroe letter regarding the ad hoc committee formed to study the future of the city fire department and the possibility of meeting with the committee to discuss possibilities of and agreement to share fire services.
- Email from City of Monroe Clerk/Treasurer regarding annexation paperwork from Alphorn Ford wanting to be annexed in to the City of Monroe for sewer and water as they are planning remodeling and alterations to the current facility. Email to WTA regarding this to see what our rights are!!

Next month regular monthly board meeting is scheduled for Thursday, March 23, 2023, at 5:30 p.m.

Tentative annual meeting and regular monthly board meeting for April is scheduled for TUESDAY, April 18, 2023 at 5:30 p.m.

Thursday, April 13th is MRFD meeting.

Motion by Zimmerman, seconded by Lambert to adjourn at 6:25 p.m. Motion carried.

Peggy Murphy, Clerk/Treasurer