

**UNOFFICIAL MINUTES OF MEETING**  
**To be approved at the next regular monthly Town Board meeting**

**TOWN OF MONROE**  
**N3302 Monroe Road, Monroe, WI**  
**Thursday, July 21, 2022 Monthly Business Meeting**

The meeting was brought to order by Chair, Duane Zimmerman at 5:32 p.m.

The Clerk verified that the open meeting notices were posted on July 18, 2022, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were also notified.

Board members present: Duane Zimmerman, Chad Spotts

Board member absent: Mike Lambert

Clerk/Treasurer present: Peggy Murphy

Other attendees: Jeff Lanz, Fritz Wenger, Bill Holland

Minutes of the June 23, 2022, regular monthly meeting were sent to Town Board members and will be posted on the website upon approval at this meeting. Motion by Zimmerman, seconded by Spotts to accept the regular monthly meeting minutes. Motion carried by voice vote.

**Public Input** (Limit of 5 minutes per person)

Fritz Wenger – asked about the solar farm at Pleasant View; Zimmerman said that it was on the agenda for last month but no one showed to address that topic

Bill Holland from the Green County Genealogy Society gave a recap of scanning old records (after 1850 or 1860 up to 1920 due to privacy issue of 70 years), volunteer who spent 800 hours sorting records and made names searchable from the records. Presented Chair with a disk and asked for a picture of the presentation to put in the paper. The data will be uploaded onto the genealogy website for members to access.

**Discussion/possible action on Cemetery rules**

Fritz Wenger provided pictures of gravesite decorations, showing a large decorated area and items that need to be mowed around and then put back, taking time for Dan N. that is maintaining Benkert Cemetery. Board will review other cemetery rules and discuss with Dan N. in the future.

**Discussion/possible action on Bridge Report from Jewell Engineering**

Zimmerman gave report to Jeff Lanz, Patrolman, and noted that only two bridges were listed on this report. Jeff stated that we have two years to comply, so he will review the noted bridges. Spotts also reviewed the report. Jeff will give the Board his feedback after he has reviewed the bridges and the report.

**Discussion/possible action on Operator's License for The Warehouse**

Motion by Spotts, second by Zimmerman to approve the operator's license that will be issued to The Warehouse.

The Treasurer's Report was given by the Clerk/Treasurer:

\$	6,202.16	in Checking
	264,373.63	in General Savings (includes ARPA both payments = \$130,521.68)
	<u>223,478.62</u>	in Tax Collection
\$	494,054.41	Total available (\$363,532.73 without ARPA)

Motion by Spotts, seconded by Zimmerman, to pay the reviewed bills of \$19,297.74, accept the Treasurer's Report, and transfer \$15,000 from General Savings to Checking. Motion carried by voice vote. Revenues received since the June meeting were \$3,096.49.

## **Green County Board of Supervisors Town Representative Report**

Nick Hartwig not present at meeting.

### **Planning Commission Report** - Progress of Month's Business

Phil Vosberg not present at meeting.

### **Road/Maintenance** – Progress of Month's Business

Jeff asked Zimmerman if he signed work order to submit to Highway Department? Zimmerman will verify if this has been done.

Mower lift cylinder. When done mowing will take cylinder off and have The Cylinder Shop take a look at it.

Need to discuss leaving position October 1<sup>st</sup> and how the Board wants to proceed. Body can't take the tree work and patching, drivers are not safe any more. Willing to stay on as a temporary helper. Suggested Jim Flanagan but wants FT

Gone on vacation 8/5 – 8/14.

### **Chairman's Report** - Progress of Month's Business

Spoke with Ricky Gutzmer and his recovery is taking longer than expected, so can't give a return/start date as of yet and perhaps not at all. Look into to see if we need to fill out any termination paperwork.

Will make arrangements w/Kyle to get 1 ton in

Round Grove Road issue – DNR has been contacted and a Rail association meeting next week to review the site and are working on it. The race in a couple weeks will be re-routed to avoid this area.

Fireworks permits

### **Clerk/Treasurer's Report** – Progress of Month's Business

- ARPA update:

first ½ of payment = \$65,260.84 was received on 6/25/21 and the other half was deposited on 6/20/22. Our total allocation is \$130,521.69.

Have eliminated the DUNS information. Still working on the SAM number as well. Have the NEU number so not sure if this is what they are now referring to as the SAMS number.

- Absentee ballot requests still coming in and being mailed within a day for the August primary.
- Attended election training provided by the Green County Clerk's office. Reiterated that for any elections that the Clerk is on the ballot – cannot be present at the polling place.

Next month regular monthly board meeting is scheduled for Wednesday, August 17, 2022 at 5:30 p.m.

Tentative regular monthly board meeting for September is scheduled for Thursday, September 22, 2022 at 5:30 p.m.

Motion by Zimmerman, seconded by Spotts to adjourn at 6:57 p.m. Motion carried.

**Peggy Murphy, Clerk/Treasurer**