

**UNOFFICIAL MINUTES OF MEETING**  
**To be approved at the next regular monthly Town Board meeting**

**TOWN OF MONROE**  
**N3302 Monroe Road, Monroe, WI**  
**Thursday, May 19, 2022 Monthly Business Meeting**

The meeting was brought to order by Chair, Duane Zimmerman at 4:33 p.m.

The Clerk verified that the open meeting notices were posted on May 18, 2022, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were also notified.

Board members present: Duane Zimmerman, Chad Spotts, Mike Lambert

Clerk/Treasurer present: Peggy Murphy

Other attendees: Jeff Lanz, Jeremy Broge – Pleasant View, Fritz Wenger

Minutes of the April 19, 2022, regular monthly meeting were sent to Town Board members and will be posted on the website upon approval at this meeting. Motion by Lambert, seconded by Spotts to accept the regular monthly meeting minutes. Motion carried by voice vote.

**Public Input** (Limit of 5 minutes per person)

Jeremy Broge, Environmentalist Supervisor at Pleasant View brought the proposal for a solar farm and distributed to Board. This proposal was brought to the Property Committee at the Green County Board of Supervisors last month. The proposal would bring revenue of \$16,462.40 annually to the county. Still in the very preliminary stages. Aebly Rd is the access road and is located in the Town of Monroe – Board has the right to allow or not allow access on Aebly. Jeremy wanted to bring this proposal to Board's attention for review and to discuss next month. They don't want to interrupt conservation plan of the farm. Town Board will review the proposal distributed by Jeremy and have as a line item on the June agenda.

Inquiry by Fritz Wenger about cemetery decorating – is there a limit for the amount of items on a gravesite and the length of time to have at the cemetery – to keep a good look to the gravesites. Referred to Dan Neuenschwander for clarification.

**Discussion/possible action on 2022 Road Work Bids from Scott Construction**

Motion by Lambert, seconded by Zimmerman to approve bid for road work on Buehler Rd and Benkert Rd. Motion carried.

**Discussion/possible action on 2022 Road Work Bids from Green County Hwy Department**

No current road work bids to approve from the County.

The LRIP sealed roadwork bids for Iliff Rd will be reviewed after the deadline of May 28<sup>th</sup>.

**Discussion/possible action on Auditor's report from Benning Group for Town of Monroe 2021 financial**

Move this line item for approval to the June meeting in order to review the report thoroughly by the Board.

**Discussion/possible action on crack filling and seal coating on Sunset Ridge**

Eric Wild bid for Sunset Hills for crack filling and seal coating contacted Patrolman as to who to submit it to. Patrolman referred him to Chair, Zimmerman. Put the towns name on info to County for a bid. Can't do this as we have not authorized this.

Can they do this before the required amount of homes are built? Especially with all the construction and potential road traffic?

Zimmerman let Eric know that Dave Meister is the person to contact and may need to hold off because of the construction vehicles.

Table this item until there can be a further conversation with Dave Meister. Zimmerman will contact Mr. Meister.

### **Discussion/possible action on BIL joint application with Town of Sylvester**

Meeting with the Town of Sylvester on April 28<sup>th</sup>, waiting to hear about their first two proposals and whether they were approved or not. Monroe-Sylvester and Gutzmer Roads were in discussion for joint applications

Two roads would be  $\$1,000 * 2 = \$2,000$  (our half) for the engineering costs only.

Representative from Fehr Graham would need 2 weeks to get proposal together and submit by June 3<sup>rd</sup>.

Motion by Lambert, seconded by Zimmerman to move forward with BIL joint application with the Town of Sylvester, pending word back from Sylvester whether they are ready to move forward on these projects.

### **Audit Bills for Payment:**

The Treasurer's Report was given by the Clerk/Treasurer:

\$	1,121.77	in Checking
	203,625.41	in General Savings (includes ARPA first ½ pmt of \$65,260.84)
	<u>223,423.35</u>	in Tax Collection
\$	428,170.53	Total available (\$362,909.69 without ARPA)

Motion by Lambert, seconded by Spotts, to pay the reviewed bills of \$6,820.55, accept the Treasurer's Report, and transfer \$7,500 from General Savings to Checking. Motion carried by voice vote. Revenues received since the April meeting were \$91.48.

### **Green County Board of Supervisors Town Representative Report**

Nick Hartwig not present at meeting.

### **Planning Commission Report - Progress of Month's Business**

Phil Vosberg not present at meeting. No new business to report.

### **Road/Maintenance – Progress of Month's Business**

License plates for new truck, haven't received yet. Asked Lambert if he knew of anything. He will call Lakeside Intl.

Sterling being worked on and Mt. Horeb used parts will be sending a bill

Lancaster Ln road signs are installed – need to review bill from Lange Enterprises to send out bill to resident/owner of property

Jeff Thomm was incredibly rude at an accident site when Sheriff's Dept called Jeff Lanz to come look at bridge to ensure it was stable after Jeff Thomm had an accident.

### **Chairman's Report - Progress of Month's Business**

Roadwork bids to be dropped off in drop box outside the town hall for the LRIP project.

Waste Management issue last week – Clerk updated situation stating that WM will give credit for no service as it couldn't be explained why there wasn't a pick up before Wednesday recycling center being open. Have pick up dates changed now to Mondays and Thursdays for both recycling and trash.

Air conditioning unit at the town hall works and it can replace the unit in the recycling hut; Jeff Lanz and Chair will be able to repair the hole in the town hall wall.

### **Clerk/Treasurer's Report – Progress of Month's Business**

- ARPA update:

first ½ of payment = \$65,260.84 was received on 6/25/21 and the other half will be deposited in 2022. Our total allocation is \$130,521.69.

Have eliminated the DUNS information. Still working on the SAM number as well. Have the NEU number so not sure if this is what they are now referring to as the SAMS number.

- Open Book and Board of Review dates set. Open book was held via phone/email on Tuesday, May 3<sup>rd</sup> (no one contacted assessor) and BOR was last night, Wednesday, May 18<sup>th</sup> with at least one person who was certified for training.

- Town of Clarno snowplowing bill to be mailed by the end of the month

- Septic System Maintenance report submitted by Hellenbrand Septic

- DNR Recycling Report filed before due date of May 2, 2022

- ARPA first report submitted by due date of April 30, 2022

Clerk -- Contact Triangle Truck for keys to get fuel:

5/12/22 – per Shelly, need to complete a credit application from Fuel-Ocity, LLC

bill weekly on Mondays; if we have over 100 gallons – 4 cent/gallon discount if paid by the following Friday. In other words, we would need to pay this twice a month to receive discount, which may be worth the savings.

Once application is completed – please NOTE # OF KEYS needed, can ask for extra key to have in their office so driver can still get the discount or extra keys at our office/shop.

### **Miscellaneous Board business – shop building**

Update on possible new shop:

Not this year as we need to have the finances figured out first

Next month regular monthly board meeting is scheduled for Thursday, June 23, 2022 at 5:30 p.m.

Tentative regular monthly board meeting for July is scheduled for Thursday, July 21, 2022 at 5:30 p.m.

Motion by Lambert, seconded by Spotts to adjourn at 5:51 p.m. Motion carried.

**Peggy Murphy, Clerk/Treasurer**