

**UNOFFICIAL MINUTES OF MEETING**  
**To be approved at the next regular monthly Town Board meeting**

**TOWN OF MONROE**  
**N3302 Monroe Road, Monroe, WI**  
**Tuesday, April 19, 2022 Monthly Business Meeting**

The meeting was brought to order by Chair, Duane Zimmerman at 6:13 p.m.

The Clerk verified that the open meeting notices were posted on April 18, 2022, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were also notified.

Board members present: Duane Zimmerman, Chad Spotts, Mike Lambert via phone

Clerk/Treasurer present: Peggy Murphy

Other attendees: Jeff Lanz, Daren Neuenschwander, Ronald Neuenschwander

Minutes of the March 17, 2022, regular monthly meeting were sent to Town Board members and will be posted on the website upon approval at this meeting. Motion by Spotts, seconded by Zimmerman to accept the regular monthly meeting minutes. Motion carried by voice vote.

**Public Input** (Limit of 5 minutes per person)

Jeff Lanz asked when the MRFD does control burns, is there a charge? Board not sure and will ask MRFD Fire Chief as were not aware of the controlled burns.

Ronald Neuenschwander asked about the ATV/UTV ordinance to be approved / posted? Per Mike Lambert, verified that the Sheriff's department and DNR have been notified that it was approved. Still not legal to run on the township roads due to signage being put up. County roads are still not posted, so cannot utilize those yet either. The ATV Club is to post signs. County still needs to review what county roads would be allowed.

**Discussion/possible action on surrender of liquor license for the Monroe Den and reissuance to Swirl Station**

Publication in the newspaper on March 23, 2022. Motion by Spotts, seconded by Zimmerman to approve the surrender of the Monroe Den liquor license and to accept the application for the Swirl Station liquor license.

Motion carried.

**Audit Bills for Payment:**

The Treasurer's Report was given by the Clerk/Treasurer:

\$	5,192.69	in Checking	
	216,233.86	in General Savings	(includes ARPA first ½ pmt of \$65,260.84)
	<u>223,335.05</u>	in Tax Collection	
\$	444,761.60	Total available	(\$379,500.76 without ARPA)

Motion by Spotts, seconded by Zimmerman, to pay the audited bills of \$17,370.73, accept the Treasurer's Report, and transfer \$14,000 from General Savings to Checking. Motion carried by voice vote. Revenues received since the March meeting were \$2,848.42.

**Green County Board of Supervisors Town Representative Report**

Nick Hartwig not present at meeting.

**Planning Commission Report** - Progress of Month's Business

Phil Vosberg not present at meeting.

## **Road/Maintenance** – Progress of Month’s Business

Clerk -- Contact Triangle Truck for keys to get fuel!!!!

Sold 2 Michelin Tires for \$400 from the old Int’l

Bader Lane – picked up signs for Brad Bader, he is to install

Received bids from Scott Construction and Green County to be reviewed; Jeff would like to add on to Rothenbuehler Rd paver patch. Board will review at a special meeting next week to ensure that they can clarify some numbers and have the county give information on Buehler Road which was missed on their report.

Monday, April 25 at 7:30 a.m. at town hall – Clerk to post notice.

Quote from Monroe Truck Equipment for bed liner of new truck. Motion by Zimmerman, seconded by Spotts to approve the quote to see when they can complete.

## **Chairman’s Report** - Progress of Month’s Business

Town of Sylvester joint meeting on April 28<sup>th</sup> to discuss projects. Town of Sylvester is meeting with Town of Decatur as well. Fehr Graham rep would be there as well. Duane will check with Anna Anderson as to what type of notice posting or agenda and we should do the same. Spotts asked about engineering costs on advise for grant writing - \$1,000 deposit was mentioned but not sure of the full cost. Jeff Lanz asked if the engineering costs could be included in the grant. Per Duane, will have to see if that is possible. Jeff didn’t think that our portion of Greenbush was too bad either. Duane wondering why Gutzmer would be included on Sylvester’s list.

Attended Green County Government Days meeting on 4/11/22 – very informative as to what is done and presentation from Ayers Engineering firm for road projects

## **Clerk/Treasurer’s Report** – Progress of Month’s Business

- ARPA update:

first ½ of payment = \$65,260.84 was received on 6/25/21 and the other half will be deposited in 2022. Our total allocation is \$130,521.69.

Have eliminated the DUNS information. Still working on the SAM number as well. Have the NEU number so not sure if this is what they are now referring to as the SAMS number.

- Open Book and Board of Review dates set. Open book will be via phone on Tuesday, May 3<sup>rd</sup> from 8-10 a.m. and BOR is on Wednesday, May 18<sup>th</sup> from 6-8 p.m. with at least one person needing the training. Duane has taken the training. Clerk has packet of information and will view the recorded meeting before BOR. Assessments will be received soon as the assessors office has sent email confirming all the information needed for the letters

- Town of Clarno snowplowing bill to be mailed by the end of the month
- Septic System Maintenance due by 8/1/22. Clerk will call Hellenbrand Septic to ask them to submit report to Green County Zoning from the service date from November 2021.
- DNR Recycling Report due by May 2, 2022
- ARPA first report is due by April 30, 2022

## **Miscellaneous Board business**

Update on possible new shop:

Per Spotts, Sara and Louie didn’t know that they own the property; make them an offer??

Lambert to talk to the State to see if we can get a variance to put up new shop on the other side of the town hall parking lot – State has right of way for 110’

Next month regular monthly board meeting is scheduled for Thursday, May 19, 2022 at 5:30 p.m.

Tentative regular monthly board meeting for June is scheduled for Thursday, June 23, 2022 at 5:30 p.m.

Motion by Zimmerman, seconded by Spotts to adjourn at 7:35 p.m. Motion carried.

**Peggy Murphy, Clerk/Treasurer**