

# Monroe Rural Fire District Meeting

May 18, 2021

The Monroe Rural Fire District meeting was called to order at 6:40 p.m., at 840 W 8<sup>th</sup> St, Monroe, WI. by Chair Tracy Signer.

Roll Call of Town Officers was taken, Present; Tracy Signer, Duane Zimmerman, Ron Brandt, Chad Spotts, Collin Nack and Mike Lambert. Absent Ron Brandt.

Also, Present; Jim Rutledge, Peggy Murphy, MRFD Fire Chief Nick Bartels, Andy Kubly, Tom Burkhalter, Chad Pfund and Daren Neuenschwander.

The agenda was approved.

The minutes from the March 24, 2021 meeting were read. Motion by Mike Lambert to approve the minutes. Collin Nack seconded the motion. The motion was approved.

Election for Monroe Rural Fire District Chair and Vice Chair. Mike Lambert motion to elect Tracy Signer for Chair. Collin Nack seconded the motion. Being no other nominations, a unanimous vote was cast for Tracy Signer for MRFD Chair.

Mike Lambert motion to elect Chad Spotts for Vice Chair. Tracy Signer seconded the motion. Being no other nominations, a unanimous vote was cast for Chad Spotts for MRFD Vice Chair.

Kelly Bartels has offered to volunteer for the MRFD Treasurer position. Kelly Bartels comes with several years of bookkeeping experience and is experienced with Quick Books accounting. After discussion motion by Collin Nack to hire Kelly Bartels as the MRFD Treasurer. Mike Lambert seconded the motion. The motion was approved.

Collin Nack reviewed the current financial status of the MRFD. Presently there are \$15,000.00 in unpaid bills with \$5,600.00 in the checking account. There was a lack of communication that resulted in the unpaid bills. After discussion Chad Spotts motion for the Town of Clarno and Town of Monroe to each add \$10,000.00 to the MRFD checking account. Collin Nack seconded the motion. The motion was approved.

Discussion on grant writing for the MRFD. Other fire departments have offered to assist with writing grants. The Browntown Fire Department is looking to put together a seminar on grant writing.

The MRFD Cadet program was discussed. Andy Kubly provided handouts regarding the program. Applicants would have to be 16 years old, presently there are two applicants. The maximum number of Cadets would be five to six. After discussion of the MRFD Cadet program Chad Spotts motion to proceed with the MRFD Cadet program. Duane Zimmerman seconded the motion. The motion was approved.

Discussion of Anna and Larry Anderson's interest regarding the MRFD covering the former portion of the Town of Sylvester that was once covered by the City of Monroe Fire Department and the MRFD. It was suggested by Mike Lambert and Chad Spotts that the coverage would have to be by section at a cost of \$1,250.00 per section and the Town of Sylvester would be charged \$750.00 per hour for any fire call to residents' property. It was decided to wait until 2022 for any action to be taken.

Fire Chief Nick Bartels provided the following updates: \$500.00 was received for the sale of air packs from the Browntown Fire Department.

Presently there are 34 personnel including the 2 cadets on the MRFD, maximum personnel are 40.

An open house for the MRFD is presently scheduled for around the 4<sup>th</sup> of July so residents would be able to see the new fire house and equipment the MRFD has acquired.

MRFD members will be looking at ways for fundraising, donations and working on a business plan.

The condition of the parking lot was discussed, Collin Nack had the Green County Highway Department present a quote for repairs. \$1,000.00 to fill cracks and sealcoat. Cost would have to be divided between the Town of Clarno and Town of Monroe at \$500.00 each.

Being there was no other business Chad Spotts motion to adjourn the meeting at 8:29 p.m. Mike Lambert seconded the motion. The motion was approved.

Respectively submitted by

Jim Rutledge

Secretary Monroe Rural Fire District