

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
N3302 Monroe Road, Monroe, WI
Thursday, July 15, 2021 Monthly Business Meeting

The meeting was brought to order by Supervisor 1 Chad Spotts at 5:33 p.m.

The Clerk verified that the open meeting notices were posted on July 12, 2021, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were also notified.

Board members present: Duane Zimmerman via phone, Chad Spotts, Mike Lambert

Clerk/Treasurer present: Peggy Murphy

Other attendees: Jeff Lanz, Phil Vosberg, Ryan Spies, Brad Bader, Nick Hartwig, Todd Hasse

Minutes of the June 17, 2021, regular monthly meeting were sent to Town Board members and will be posted on the website upon approval at this meeting. Motion by Lambert, seconded by Zimmerman to accept the regular monthly meeting minutes. Motion carried by voice vote.

Public Input (Limit of 5 minutes per person)

Todd Hasse brought up concern about driveway permit refunds approved last month that didn't meet driveway ordinance parameters. If not following ordinances then why have them? Lambert agreed about concerns but due to building inspector issue of issuing occupancy permit that failed to complete his job per our contract, the refunds were approved.

Brad Bader inquiring about driveway permit on Voegeli Road Phil Vosberg advised to submit driveway permit form and have Planning Commission inspect driveway are the next steps.

Todd Hasse inquired about MRFD funding.

Discussion/possible action on Auditor's report from Benning Group for Town of Monroe 2020 (tabled from May 2021 agenda)

Motion by Spotts, seconded by Lambert to approve Benning Group's audit report.

Discussion/possible action on conditional use application change for new rock quarry on County Rd Y (revised from March 2021)

Ryan Spies with Rock Road Companies present to speak on the conditional use application. Yahara Materials is no longer the operator for the rock quarry and need to reapply for the conditional use permit.

62 acres for quarrying has now shrunk to about 21 acres, at this time. Easement through the existing quarry rather than exiting on to County Road Y.

Motion by Spotts, seconded by Lambert to approve the conditional use application change for the new rock quarry to be operated by Rock Road Companies.

Zimmerman approved 1st Supervisor to sign the Green County Zoning Department forms. Signed by Spotts.

Discussion/possible action on conditional use application for Rock Road Companies purchase of Bader land for new rock quarry

Motion by Spotts, seconded by Lambert to approve the conditional use application for purchase of 10 acres from Wang-Bader Farm, LLC

Zimmerman approved 1st Supervisor to sign the Green County Zoning Department forms. Signed by Spotts.

Discussion/possible action on abandonment of Dolan Lane

Need public hearing. Will research and schedule to have this hearing right before the September meeting. Clerk will check with WTA to see posting dates / timelines.

Brad will pay for Bader Lane sign and would like a Private Driveway sign as well.

Tabled until September 2021 meeting.

Discussion/possible action on Ordinance for Fire Protection – update wording referring to fire protection provided by Monroe Fire Department

Table this agenda item until next month. Clerk emailed Board last month with the current ordinance for their review.

Phil Vosberg pointed out that it may need a public hearing as well. Could coordinate this with the September hearing for Dolan Lane.

Discussion/possible action on Land Division request by Gerald Thompson, Section 28 off of Wald Rd

Todd Hasse from Hasse Surveying presented plot plan c/o Michael Lee. Possibility of selling property to relative.

Motion by Lambert, seconded by Spotts to approve land division request.

Zimmerman approved 1st Supervisor to sign the Green County Zoning Department forms. Signed by Spotts.

Discussion/possible action on driveway permit request for Jordan Gilbertson, Lightning Ridge Road, Lot 13

Motion by Spotts, seconded by Lambert to approve the driveway permit.

Phil Vosberg Planning Commission noted that this would require a culvert and landowner has a copy of the ordinance.

Jordan Gilbertson did mail form, along with check, to the Clerk and was received prior to the meeting.

Discussion/possible action on Sunset Hills subdivision converting private road to public

Dave Meister represents the Trust that owns the Sunset Hills subdivision but was not available to attend the meeting. Road does not meet the Road Ordinance specs before we would consider taking over.

Does this even meet the 7 existing houses per each ½ mile?

Zimmerman will be in contact with Dave Meister in regards to the Road Ordinance and report back to the Board.

Discussion/possible action on multiple ag access driveway changes for Lambert Properties on the Keegan Property, County Hwy N and State Hwy 81

Mike Lambert explained the following ag driveway information;

- a) Remove 2 driveways on State Hwy 81 – 1 was ag access, 1 was residential to house that no longer exists
- b) Removed 1 driveway on County Rd N – considered residential
- c) Add 1 commercial driveway on State Hwy 81 -- \$500 fee
- d) Add 1 ag access driveway on County Rd N – no fee
- e) Add 1 commercial driveway on County Rd N -- \$500 fee
- f) Add 1 new residential driveway on Youth Cabin Road -- \$2,000 fee

Spoke with the Planning Commission on Youth Cabin Road to build specs for a possibility of a resident driveway (no plans at this time to build) but wants everything up to code at this time to ensure meeting specs as they are written now.

Motion by Spotts, seconded by Zimmerman to approve the multiple driveway changes and permit request forms.

Zimmerman approved 1st Supervisor to sign the Green County Zoning Department forms. Signed by Spotts.

Discussion/possible action on concerns from Karen Stollenwerk on trimming Goepfert Rd

Karen sent a letter to Chair, Duane Zimmerman, regarding concerns with tree trimming. The Clerk scanned and emailed to the Board prior to this meeting.

Karen resides in Town of Monroe and has property in the Town of Sylvester. The tree trimming is within the municipalities right of way to ensure that the safety of the roads. Towns are required to have clearance up to 16' that are the responsibility of the towns to ensure proper trimming. The homeowner has the option of cleaning up the "mess" themselves and then address it with the Town of Sylvester as their contractor is the one that did this and not any of our patrol staff. Zimmerman to follow up with Karen on her letter.

Audit Bills for Payment:

The Treasurer's Report was given by the Clerk/Treasurer:

\$ 8,629.44	in Checking
244,103.14	in General Savings (includes Truck & Equipment transfer of \$70,732.06 and ARPA first ½ pmt of \$65,260.84)
103,612.67	in Tax Collection
0.00	in Truck & Equipment
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\$ 356,345.25	Total available

Motion by Spotts, seconded by Lambert, to pay the audited bills of \$42,734.80 accept the Treasurer's Report, and transfer \$38,000.00 from General Savings to Checking. Motion carried by voice vote. Revenues received since the June meeting were \$1,449.00.

Green County Board of Supervisors Town Representative Report

Nick Hartwig present at meeting.

New roof and trim on courthouse. Sprinkler system already approved - \$1.7 million

ATV/UTV amendment with time line of 5 a.m. - 1 a.m. to operate. Town of Decatur ordinance example and copy of County ordinance that Nick handed out. No specific routes passed yet.

We don't have to open up all county roads, can specify what we want open to ATV / UTV

County bought another loader and truck.

Planning Commission Report - Progress of Month's Business

No further business to discuss per Phil Vosberg

Road/Maintenance – Progress of Month's Business

Jeff Lanz updated the Board on his worker's comp injury.

Carnie subdivision sealcoat, excess gravel -- would suggest sweeping by the County to avoid problems in the winter

County sealed 32nd Street, may need to be swept as well

International truck fixed up and ready to have plow put back on. Lambert suggested to wait until new truck is finished before putting up for sale.

Jeff used his own materials and said \$150 would cover the costs. Board okay with him submitting this for reimbursement.

Paint from Monroe Truck, bill to come directly from them.

Will start mowing ditches again in a couple weeks

Helena Ag on Aebly Rd - ditch where gravel washes out and creates a mess so Jeff and another person will need to clean it out next week. If want gravel back just need to let Jeff know and will put back in a designated spot.

Patching on Voegeli Road is down to only three spots that could be done with dirt patch so will check with County on estimate. Board okay if under \$1,000 to have them do it when they are in the area.

Benkert Rd off Aebly – added gravel to driveway twice and some landscape was done and scraped it back so need to add more again.

Jim Schindler sent message last month to some contacts to see if anyone interested in snowplowing.

Zimmerman's concern on Youth Cabin Road by Monroe Truck taken over by wild grapevines. Jeff mows once a year right out to the fence. Spotts has some spray at home to kill it off and will give to Jeff.

Rufenacht Rd repair – Burch – construction issues tore road up. Per Jeff, the county will be sealcoating for the next month and back to paving at least a month out.

Chairman's Report - Progress of Month's Business

Thanks to Board for flexibility to run meeting and have him "attend" via phone.

Brian Snider on Voegeli Road, possible to lower posted speed limit? Traffic drives way too fast for residential area. Has concerns for grandchildren. If lower to 45 mph, Jeff can change sign – right on Hwy 81.

No signage at the new building for MRFD.

Recycling issues – see Clerk/Treasurer's report for details

Will check phone messages next week while Clerk is gone.

Clerk/Treasurer's Report – Progress of Month's Business

- Fireworks Permits – approved 6 forms with Tony Wilhite having problems emailing form to us ????
 - Filed online the AT-827 form with the State of WI for liquor license renewals
 - Article in The Gazette that City of Janesville is passing along fire protection fees to adjacent towns
 - ARPA update –first ½ of payment = \$65,260.84 was received on 6/25/21 and the other ½ in 2022. Our total allocation is \$130,521.69.
- Loss of Revenue calculator recently sent from WTA – will forward to Board to review.
Still working on the SAM number as well.
- Recycling vendor – have had additional issues with Waste Management on 6/9, 7/13, 7/15 and each time they are quick to resolve the issue and say that they will credit the bill, so will watch future bills to see if this is the case. Clerk changed service date schedule for Mondays all dumpsters emptied and Thursdays all 3 garbage dumpsters and 2 recycling dumpsters emptied.

Next month regular monthly board meeting is scheduled for Thursday, August 19, 2021 at 5:30 p.m.

Tentative regular monthly board meeting for September 2021 is scheduled for September 23, 2021 at 5:30 p.m. with a public hearing possibly before the monthly meeting.

Motion by Lambert, seconded by Zimmerman to adjourn at 7:50 p.m. Motion carried.

Peggy Murphy, Clerk/Treasurer