

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
N3302 Monroe Road, Monroe, WI
Thursday, January 21, 2021 Monthly Business Meeting

The meeting was brought to order by Chairman Todd Hasse at 6:06 p.m. following the Caucus.

The Clerk verified that the open meeting notices were posted on January 19, 2021, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center.

Board members present: Todd Hasse, Chad Spotts, Mike Lambert

Clerk/Treasurer present: Peggy Murphy

Other attendees: Jeff Lanz, Phil Vosberg, Nick Hartwig, Kris Hasse, Angel & Alan Prien, Karen Sutter, Dave Knefel, Russ Schutte, Bob Lostetter, Duane Zimmerman

Minutes of the December 17, 2020, regular monthly meeting were sent to Town Board members and will be posted on the website upon approval at this meeting. Motion by Lambert, seconded by Spotts to accept the regular monthly meeting minutes. Motion carried by voice vote.

The Treasurer's Report was given by the Clerk/Treasurer:

\$	5,829.45	in Checking
	99,359.43	in General Savings
	379,301.36	in Tax Collection
	<u>65,686.11</u>	in Truck & Equipment
\$	550,176.35	Total available

Motion by Spotts, seconded by Lambert, to pay the audited bills of \$33,825.66 accept the Treasurer's Report, and transfer \$32,000 from Tax Collection to Checking. Motion carried by voice vote.

Motion by Spotts, seconded by Lambert to cover the January tax settlement payments that were required to be paid by 1/15/21 and transfer funds from Tax Collection to Checking to cover those bills. Motion by Hasse, seconded by Lambert to pay February tax settlement bills, when those amounts are received from the Green County Treasurer's office in early February 2021, and transfer funds from Tax Collection to Checking to cover those payments.

Revenues received since the December meeting were \$3,496.71.

Public Input (Limit of 5 minutes per person)

Dave Knefel on Rolling Acres Lane spoke regarding special assessments for street lights and garbage collection. Spotts responded with the calculation for street lights is an allocation of the cost of electric and maintenance for any light or pole that would need to be repaired. Hasse explained that Board has made a conscientious effort to keep costs at a minimum for both street lights and garbage collection.

Dave also mentioned concern about potential increase in taxes for Monroe Rural Fire District (MRFD). Spotts and Hasse confirmed that with the tax levy and funds set aside in the 2021 budget, there should not be a tax increase in 2021. Phil Vosberg clarified the point with stating that the fee that was previously paid to the City of Monroe will be used towards the expenses for the MRFD. Dave asked if any concerns of response time. Hasse conveyed that the MRFD will be more receptive to the needs of the residents and look forward to hearing if anything can be done differently to improve services.

Dave also thanked Todd for stepping up after Ali Mayer passed away and served in the Chair position.

Discussion/possible action on Resolution for adjusting negative balances between accounts for 2020

Will review at February meeting.

Discussion/possible action on transfer of funds to Monroe Rural Fire District (MRFD) account

Motion by Spotts, seconded by Hasse to transfer an additional \$10,000 to the Monroe Rural Fire District account. Motion carried by voice vote.

Discussion/possible action on applications for Patrolman, Seasonal position

Motion by Hasse, seconded by Spotts to accept Tony Wilhite as a seasonal Patrolman 2. Motion carried by voice vote.

Discussion/possible action on auditor contract with Benning Group

Motion by Lambert, seconded by Spotts to accept contract for Benning Group to audit the township records, not to exceed \$6,000. Motion carried by voice vote.

Discussion/possible action on driveway permit for Gary & Melissa Burch, N3099 Rufenacht Road

Per Board, will turn over to the Planning Commission for review and meeting the ordinance specifications. As long as it meets specs, the Board won't charge any additional fees.

Planning Commission Report - Progress of Month's Business

Terry Redfearn requesting driveway permit on south side of 8th Street, west of fire district building. Hasse concerned that this is the old state highway and will check with Al Gerber to see if this is under state DOT jurisdiction.

Road Ordinance and Driveway Ordinance will move forward for legal review or public hearing after further comments are discussed with Hasse.

Road/Maintenance – Progress of Month's Business

Tony has been out with Jeff and doing well.

Helena bill, round off to \$100.00 – when bill comes.

Chairman's Report - Progress of Month's Business

Todd read a letter from Roy Thomas thanking him for his service to the Town of Monroe.

Postcard mailed out from City of Monroe, several calls regarding who to call.

Complaint about a Rolling Acres Lane resident blowing snow back into the road or pushing it across the road, so will have patrolman employees watch this area.

Clerk/Treasurer's Report – Progress of Month's Business

Working on year end items – quarterly reports, W-2's, and OSHA reporting

Spring Primary election is February 16th. Still not allowed any special voting delegates into the nursing home so will continue with the process from last year of obtaining the applications and then mailing the absentee ballots.

Next regular monthly board meeting is scheduled for Thursday, February 21, 2021 at 5:30 p.m.

Tentative regular monthly board meeting for February 2021 is scheduled for Thursday, March 25, 2021 at 5:30 p.m.

Motion by Hasse, seconded by Spotts to adjourn at 7:02 p.m. Motion carried.

Peggy Murphy, Clerk/Treasurer