

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
Thursday, October 22, 2020 Monthly Business Meeting

The meeting was brought to order by Chairman Todd Hasse at 5:40 p.m.

The Clerk verified that the open meeting notices were posted on October 20, 2020, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were notified.

Board members present: Todd Hasse, Chad Spotts, Mike Lambert, Peggy Murphy

Other attendees: Jeff Lanz, Phil Vosberg,

Minutes of the September 24, 2020, regular monthly meeting were sent to Town Board members and will be posted on the website upon approval at this meeting. Motion by Spotts, seconded by Lambert to accept the regular monthly meeting minutes. Motion carried by voice vote.

The Treasurer's Report was given by the Clerk/Treasurer:

\$	3,901.68	in Checking
	75,221.21	in General Savings
	100,018.92	in Tax Collection
	<u>78,660.11</u>	in Truck & Equipment
\$	257,801.92	Total available

Motion by Spotts, seconded by Hasse, to pay the audited bills of \$24,217.87 accept the Treasurer's Report, and transfer \$13,000 from Truck & Equipment and \$9,000 from General Savings to Checking. Motion carried by voice vote.

Revenues received since the September meeting were \$1,239.29.

Public Input (Limit of 5 minutes per person) – None

Discussion/possible action on Land Division Request for Scott Olson, Monroe Sylvester Rd, Section 24

Plot map supplied by Hasse Surveying, Scott Olson logging business and purchasing a portion of the land he has been using. Landowner will be giving Scott an easement to Monroe Sylvester Road. 6.07 acres.

Motion by Spotts, seconded by Lambert to approve land division request. Hasse signed county paperwork.

Discussion/possible action on refund of Road Security Deposit to Mike Haldiman for Rothenbuehler Rd

Motion by Lambert, seconded by Hasse to approve road security deposit refund. Mike Haldiman has complied with the notations made on his driveway permit and Jeff Lanz inspected the driveway as meeting those expectations.

Discussion/possible action on refund of Road Security Deposit to Richard Marti for Monroe Sylvester Rd

Motion by Spotts, seconded by Lambert to approve road security deposit refund from 2016 driveway permit issued to Mr. Marti.

Discussion/possible action on Operator License Applications (3) for Bennett's Junction House

Motion by Spotts, seconded by Lambert to approve applications. Licenses will be issued upon proper payment from the establishment on behalf of the operator's.

Discussion/possible action on applicants for Patrolman, Seasonal position

Steve Mayer and Rick Gutzmer both expressed interest in helping with seasonal snow plowing. Jeff Lanz will act in a supervisory role to schedule Ed Hille, Ron Albright, Steve and Rick

Gary Kleppe will continue to help snowplow the recycling center

Motion by Hasse, seconded by Lambert to approve Steve and Rick for seasonal patrolman positions.

Planning Commission Report - Progress of Month's Business

Would like a Planning Commission meeting that the Board could attend and review the final stages of the road ordinance. Phil V. will put some dates out for the Board to pick a date in December 2020.

Road/Maintenance – Progress of Month's Business

Steve Digman's – road damage so Clerk to send bill for \$250.00. Jeff to get address for Steve.

About ½ done with snow fence installing

New tractor works great

Mower working great except for brush that old mower cut so working; saved about 10 hours already with the width of the mower only needing 2 passes instead of 3

Erdley's driveway on Center Road is paved so not sure if they have requested security deposit refund but Jeff would like to look at culvert in roadway to see if damaged or not

Chairman's Report - Progress of Month's Business

Resident on Rothenbuehler Road, renter needs to remove metal gates from bridge.

Town resident fence line dispute discussed.

Carol Mayer still working but may need to concentrate on personal issue that is affecting health.

WISLR packet and final review to Jeff before having Clerk/Treasurer mail back to state.

Dolan Lane, Brad Bader okay to have us abandon that road – Hasse will contact WI DOT to see what the process should be – may need public hearing and will try to tie it into the Road Ordinance as well; 14th Avenue – will leave for now.

Contacted WI Surplus but no reply back to sell old mower and copier

Budget preparations – Spotts and Clerk/Treasurer met to discuss items and will have for November meeting.

Called contact at Monroe Truck & Equipment multiple times with no call back

Clerk/Treasurer's Report – Progress of Month's Business

- Bulletin boards – outside town hall - yes and recycling center – yes and Jeff will mount
- Drop box leaking.
- Sink/vanity installed when plumber put in under the sink water heater; electrician hooked up water heater and installed new bathroom fan/light
- Mike Fenley retirement letter
- Budget....working on entering the final information for November meetings
- Aluminum cans at recycling center – in the winter and possibly year round – proposed that Girl Scouts Troop #3218 be able to collect. Board okay with having someone else take these in and keep the money.
- Rekeying the town hall doors – will see what the quote for door replacement comes back at

Next regular monthly board meeting is scheduled for Thursday, November 19, 2020 at 5:30 p.m. Will start with budget hearing then Special Elector's meeting first and then regular board meeting.

Tentative regular monthly board meeting for December is scheduled for Thursday, December 17, 2020 at 5:30 p.m. (Possibility of Board going out to eat afterwards with family.)

Motion by Hasse, seconded by Lambert to adjourn at 7:15 p.m. Motion carried.

Peggy Murphy, Clerk/Treasurer