

**UNOFFICIAL MINUTES OF MEETING**  
**To be approved at the next regular monthly Town Board meeting**

**TOWN OF MONROE**  
**Thursday, September 24, 2020 Monthly Business Meeting**

The meeting was brought to order by Chairman Todd Hasse at 5:31 p.m.

The Clerk verified that the open meeting notices were posted on September 23, 2020, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center.

Board members present: Todd Hasse, Chad Spotts, Mike Lambert, Peggy Murphy – by phone

Other attendees: Jeff Lanz, Phil Vosberg, David Cook, Glenn Marquette, Payton Collins

Minutes of the August 20, 2020, regular monthly meeting were sent to Town Board members and will be posted on the website upon approval at this meeting. Motion by Lambert, seconded by Spotts to accept the regular monthly meeting minutes. Motion carried by voice vote.

The Treasurer's Report was given by the Clerk/Treasurer:

\$	3,404.94	in Checking
	53,603.24	in General Savings
	106,003.03	in Tax Collection
	78,629.19	in Truck & Equipment
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\$	241,640.40	Total available

Motion by Spotts, seconded by Lambert, to pay the audited bills of \$7,440.83 accept the Treasurer's Report, and transfer \$6,000 from Tax Collection to Checking. Motion carried by voice vote. Revenues received since the August meeting were \$90.00.

**Public Input** (Limit of 5 minutes per person) – None

**Discussion/possible action on Conditional Use Permit update for Cottage Works to construct a new building**

David Cook, owner of Cottage Works, present. Building new shop. County form provided.

Motion by Spotts, seconded by Lambert to approve conditional use permit application. Passed by voice vote. Completed form signed by Hasse.

**Discussion/possible action on Conditional Use Permit update for Stone Mill Construction to construct a new building**

Payton Collins, representing Stone Mill Construction, present at meeting.

Small storage shed in SW corner of lot. Map was presented to Board for review.

Motion by Hasse, seconded by Spotts to approve conditional use permit application. Passed by voice vote. Completed form signed by Hasse.

**Discussion/possible action on Land Division Request for Terry & Mary Suthers, County Hwy J, Section 6, two lots**

Hasse Surveying provided a plot map detailing what sections are to be divided. Built new house on what is plotted as Lot 1 and reconfigure the second lot and plan to put it up for sale. By Buckskin Rd

Motion by Spotts, seconded by Lambert to approve land division request.

Signed by Hasse on behalf of the town.

**Discussion/possible action on FusionFly contract and maintenance plan options**

Will stick with decision of staying with the hosting only and will be charged the \$90/hour for any additional costs. Try this for a year and see how many/if any issues we have. Built the website, so regular maintenance/updates should be part of the process.

## **Planning Commission Report** - Progress of Month's Business

Nothing to report from Phil Vosberg

## **Road/Maintenance** – Progress of Month's Business

Bill from road damage on Vogel Rd – rented tar kettle from county – will figure out who and what to bill  
Sealcoating done on Dolan Lane – start process of abandoning that road

North end of 14<sup>th</sup> avenue – if it was abandoned by township, would fall back on land owners to maintain

Next spring, vegetation killer better than roundup to spray – asked Spotts if he would know of something  
– yes

Rhino mower to auction off – no sellers fee if advertised on WI Surplus – put that on for \$4,500 and the old copy machine to see if anyone interested.

Mike Haldiman road is okay and looking for security deposit refund. Clerk will put on next month's agenda.

## **Chairman's Report** - Progress of Month's Business

WISLR packet was received – will look over w/Jeff and form to be returned

Bill off to Intercon for Wald Rd damage

Jim Wheeler – concern about referendum and MRFD, would like a public meeting if something develops

Clerk to draft email and sign Town of Monroe Board for the local referendum as an email blast to the list of residents that we have current emails

Green County winter rates for brush cutting \$95/hour – Jeff Lanz has trees marked

Ron Nipple on patrolman position, not interested at this time

Dave Cook will check with his son on patrolman position

Monroe Truck Equipment email re: washout; indicating our problem but actually their issue (not a roadway issue) looks like drainage from their property and washouts due to no grass, to soak up the ; runoff issue from their property and Hasse will call them to let them know that our responsibility of a culvert and roadway is maintained and they are within the City of Monroe so we don't have any obligation to take care of their erosion issue; their responsibility

Alliant Energy & WPL solar farm somewhere between our township and Albany

Budget – Clerk will gather information and some rainy day Chad will stop by and review items

Raise hourly wage -- \$155.00/hour for Consigny Law Firm effective 1/1/21

Iiff Rd resident asking if Town would take down road and he would clean up, and it is fully on his property so land owners responsibility

John Deer tractor – ready, when Jeff is done mowing can drop off and pick up new one; \$13,000+

## **Clerk/Treasurer's Report** – Progress of Month's Business

What to do about Rick Rufenacht letter from April/August regarding the fire bill from 2019? Board okay with accepting his offer of \$150.00 for one time only, but if happens again Board will expect payment of \$750.00 per hour. Clerk will send letter to Rick R. to let him know.

WEC Cares subgrant amount of \$1,023.90 – already deposited

Route to Recovery Program, Town of Monroe was allocated \$20,550.00. Needs to be COVID pandemic related = call someone to see if we can get plumber, etc.; Phil knows previous neighbor or call Lostetter Plumbing or phone # from Mike

Tax collection agreement from G. C. Treasurer's office

Cost for 2020 Tax Bills from G.C. Treasurer's office

Absentee ballots out by 9/17 for all items and each day more voter registrations and absentee ballot applications continue to be received.

Ballot box drop off installed? Yes, attached to a post on NW corner of town hall building.

External hard drive to back up laptop was purchased and received, just looking to have Jim Schindler help install.

Next regular monthly board meeting is scheduled for Thursday, October 22, 2020 at 5:30 p.m. - need to think budget meeting after regular meeting as well

Tentative regular monthly board meeting for November is scheduled for Thursday, November 19, 2020 at 5:30 p.m.

Motion by Hasse, seconded by Lambert to adjourn at 7:10 p.m. Motion carried.

**Peggy Murphy, Clerk/Treasurer**