

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
Thursday, July 16, 2020 Monthly Business Meeting

The meeting was brought to order by Chairman Todd Hasse at 5:34 p.m.

The Clerk verified that the open meeting notices were posted on July 15, 2020, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were notified.

Board members present: Todd Hasse, Chad Spotts, Mike Lambert, Peggy Murphy

Other attendees: Jeff Lanz, Phil Vosberg, Dan Neuenschwander

Minutes of the June 18, 2020, regular monthly meeting were sent to Town Board members and will be posted on the website upon approval at this meeting. Motion by Spotts, seconded by Lambert to accept the regular monthly meeting minutes. Motion carried by voice vote.

The Treasurer's Report was given by the Clerk/Treasurer:

\$	8,069.85	in Checking
	50,123.89	in General Savings
	27,702.04	in Tax Collection
	88,629.19	in Truck & Equipment
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\$	174,524.97	Total available

Motion by Spotts, seconded by Lambert, to pay the audited bills of \$12,029.49 accept the Treasurer's Report, and transfer \$6,000 from General Savings to Checking. Motion carried by voice vote. Revenues received since the June meeting were \$3,792.67.

Public Input (Limit of 5 minutes per person) – None

Discussion/possible action on Cemetery Guidelines from Dan Neuenschwander, Cemetery Supervisor

Dan reported that a couple from Madison had approached him to purchase two plots. Dan provided to the Board information of surrounding area cemeteries and looking for guidelines for cemetery questions. Motion by Spotts, seconded by Lambert to increase the 4' x 8' plot rates to \$500 (a plot would hold two urns) and to clarify that the person purchasing the plots need to reside in or have family ties to the Town of Monroe. Purchases are for family only.

Hasse will check with Cadiz township to see if they have a template for cemetery guidelines and will pass along to Dan to work on. Board also is hiring Hasse Surveying to mark the lots out, starting with the newer section, to be able to put in proper stakes. This will assist in future purchases and the possibility of issuing deeds for each plot. Once we have a template for guidelines, it will be worked on for stone placement as far as a timeline of having one placed.

The Board appreciates all of Dan's work at the Benkert Bushnell Cemetery.

Discussion/possible action on Road Posting Signs on Aebly Road

Motion by Lambert, seconded by Spotts to change the yellow 45 mph signs to white signs on Aebly Road. Jeff has switched out the yellow 45 mph signs with white signs.

Discussion/possible action on Operator License Applications

Clerk/Treasurer discussed the reply from WI Towns Association on the question of holding an Operator's License based on information listed on the background check. Without looking into legal counsel it is very hard to deny an operator's license. This information was relayed to the business owner of the employee in question and he appreciated the Board's concern for his business.

Discussion/possible action on referendum for Clerk/Treasurer position changing from elected to appointed

Motion by Spotts, seconded by Mike to have the wording on the Resolution to be stated as: "Should the office of Clerk/Treasurer, in the Town of Monroe, change from an elected position to an appointed position that would be appointed by the Town of Monroe Board?"

This will also be the wording on the referendum which will appear on the November ballot.

Planning Commission Report - Progress of Month's Business

Kevin Harn driveway permit issued last September and was looking to break ground in early July.

Trying to put together a date for Planning Commission meeting in first part of August for the Board to also attend so Phil will try to coordinate a date soon to put final touches on the driveway permit changes.

Road/Maintenance – Progress of Month's Business

Vogel Rd by bridge, north of Brian Williams driveway, Jeff wondering if the corner posts could be pulled out as they are close to the road. Lambert will talk to landowner and see if that is okay.

Wald Rd tar kettling that Intercon had messed up on so was wondering if we were going to bill back \$250.00 flat fee for repairs. Board approved billing out a flat fee of \$250 for repairs.

Mow again next week. Mower discussion with Jeff advising what the needs would be to improve the process. Hasse will start the process of getting an account set up with the surplus supply location that there is a Tiger Mower advertised from a municipality by Tomah. Motion by Spotts, seconded by Lambert to transfer \$10,000 from Truck & Equipment account to the checking account if this purchase goes through.

Shoulders on Iliff are washed out again going up the hill. Jeff's idea is to grade out the shoulder and possibly have the county seal coat it next year. Every time it rains, runs off – if we can get grass growing, it won't be as much of a problem

Chairman's Report - Progress of Month's Business

Recycle Center – Andy Scherer will substitute on Saturday, 5/23. Hasse will reach out and have him contact me for the paperwork to be done. (from May meeting). Clerk/Treasurer brought to Hasse's attention that Andy has not contacted her and therefore cannot pay him until he completes the necessary paperwork. Hasse sent another message to Andy to contact Clerk directly.

Patrolman need for this winter? Board would like to start ads now to see if we can get interest soon. Job is still posted on the website. Will put a few Facebook posts out to see what interest can find within the community.

Passed along WI TWA multiple county zoom meeting information.

MRFD Intergovernmental Agreement is printed. Board okay with Hasse and Peggy Murphy signing the form – already approved previously – and will submit to Town of Clarno for their signature and to keep with MRFD files.

Fans installed in shop so will have Jeff evaluate whether this helps the humidity / moisture issue noticed earlier this year.

(8) Firework Permits in total for this year.

Salt renewal rates from Green Cty Hwy Commissioner rate will be \$75 / ton.

Clerk/Treasurer's Report – Progress of Month's Business

August election absentee ballot process going smoothly. Green County Clerk's office helped out with ensuring that ballots were mailed while I was on vacation last week.

What to do about Rick Rufenacht letter from April regarding the fire bill from 2019??

Per Board, send another letter stating: We did incur charges; What does he think would be fair?; Recommend he contact the alarm company to see if they will pay the bill; If he would like to attend the next town board meeting, it is 8/20 at 5:30 p.m.; This will need to be resolved by September 1st or it will be a special assessment on next year's tax bill

Next regular monthly board meeting is scheduled for Thursday, August 20, 2020 at 5:30 p.m.

Tentative regular monthly board meeting for September is scheduled for Thursday, September 17, 2020 at 5:30 p.m., unless we need to move it out a week then it would need to go back to 7:00 p.m.

Motion by Spotts, seconded by Lamert to adjourn at 7:20 p.m. Motion carried.

Peggy Murphy, Clerk/Treasurer