

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
Thursday, December 19, 2019 Monthly Business Meeting

The meeting was brought to order by Chairman Todd Hasse at 7:04 p.m.

The Clerk verified that the open meeting notices were posted on December 16, 2019, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were notified.

Board members present: Todd Hasse, Chad Spotts, Mike Lambert, Peggy Murphy

Other attendees: Jeff Lanz, Phil Vosberg

Minutes of the November 19, 2019, regular monthly meeting were sent to Town Board members and will be posted on the website upon approval at this meeting. Motion by Spotts, seconded by Lambert to accept regular monthly meeting minutes. Motion carried by voice vote.

Minutes of the November 19, 2019, budget hearing and special electors meeting will be sent to Town Board members and will be read and approved at the budget hearing and special electors meeting in 2020.

The Treasurer's Report was given by the Clerk/Treasurer:

\$	5,544.21	in Checking
	42,458.81	in General Savings
	51,571.86	in Tax Collection
	<u>70,917.54</u>	in Truck & Equipment
\$	170,492.42	Total available

Motion by Spotts, seconded by Lambert, to pay the audited bills of \$37,935.08 accept the Treasurer's Report, and transfer \$34,000 from Tax Collection to Checking. Move remaining balance of \$17,571.86 from Tax Collection to Truck & Equipment account to clear out account. Motion carried by voice vote. Revenues received since the November meeting were \$5,544.21.

Public Input (Limit of 5 minutes per person) – None

Discussion/possible action on Nico Leonard Conditional Use Permit-car dealership and manufacturing facility

County said that would need an additional conditional use permit for the manufacturing facility – they kept the car dealership permit form – and will put the two together once they receive the second form approved by the Town of Monroe.

Motion by Lambert, seconded by Spotts to approve conditional use permit. Motion carried by voice vote. Received payment for \$50.00 for this application.

Discussion/possible action on Approval for final 2020 budget

Motion by Hasse, seconded by Lambert to approve final 2020 budget that accounts for the increase to the tax levy limit approved in November at the Special Electors meeting.

Discussion/possible action on increasing the cemetery supervisor reimbursement for fuel used and use of mower for lawn care

Motion by Spotts, seconded by Lambert to increase reimbursement for fuel used and use of mower equipment as: For 2019, reimburse for \$10/hour for use of mower = \$550.00 and going forward the \$10/hour for fuel used and use of mower equipment will be in addition to the hourly wage of \$15.50/hour.

Discussion/possible action on Patrolman 2 wages

Will leave at the \$15.00 per hour wage and \$16.50 per hour for snow plowing.

Discussion/possible action on Resolution for adjusting negative balances between accounts

Due to Quickbooks check total for December not included yet in the yearly totals, will put this item on the January 2020 agenda to finalize the 2019 numbers.

Discussion/possible action on Nomination of Poll Workers for 2020-22 term

Motion by Hasse, seconded by Spotts to approve nominations of poll workers given by the Town Clerk/Treasurer. Additional poll workers can be added by the Clerk/Treasurer as needed for availability during the election year.

Planning Commission Report - Progress of Month's Business

None

Road/Maintenance – Progress of Month's Business

Can we contact Mobil station to see if our account can charge more than \$110.00. Won't accept card two times in a row so has to pull around to another pump to complete filling up. On 12/20/19, Todd Hasse called and they said they would see if their Corporate office would increase the limit but it may be a capped amount to prevent fraud.

Arneson using semis on Smock spilling manure everywhere – called Sheriff's dept and can't enforce Class B restrictions on that road. Would need to post a weight limit but would have to enforce on everyone.

Tires off Sterling (R22), put on Facebook and Craigs list but no takers; Hwy Dept may take them but no confirmation yet. May put on website and ask \$400; if can't get rid of them, will keep as spare

Chairman's Report - Progress of Month's Business

Informational email sent to those residents who have email addresses on file – being proactive about what levy limit increase would be aware of what to have in the future and the fire department information. Had about 15 emails returned and new emails.

Harris Ace Hardware we have charge account now set up, so it should be a simple process.

2020-21 Multimodal Local Supplement (MLS) Application, 90/10 grant program paperwork submitted T.R.I.P. approved for \$20,500 for Iliff Road

Monroe Rural Fire District – Tracy Signer – hasn't heard anything from the City of Monroe to know anything about a contract; will wait to have lawyer look any more into establishing

Derrick Fish interested in Patrolman position – would be available nights and weekends to plow snow

Price on putting a door on shed – 17x12 overhead garage door about \$4,500 and a sliding 2 door panel would be about \$3,600.

Alice Ladwig passed away this morning.

Clerk/Treasurer's Report – Progress of Month's Business

Any more copies of blue book needed – per Board, no.

Alice Ladwig, former Clerk/Treasurer at Town of Sylvester passed away this morning

Jeff Thomm asked about being put on our consortium – per Board, no longer considered an employee, due to the fact that no hours paid since 2017 and would like keys returned at his earliest convenience; appreciate his past service and commitment to the Town. On 12/20/19, the Clerk/Treasurer called Jeff to let him know of this decision and thank him for his past service.

WTA meeting in March – BOR and on March 13, 2020 – when receive brochure will submit payment, if okay to attend – would Board members like to attend as well? Todd indicated he would like to attend. Audit information.....per Board, will have Mike look into someone and let us know tomorrow, thoughts on Reffue, Pas, agency.

Will complete the additions/edits to the 2020 personal property assessment roll for the assessor's office.

Next regular monthly board meeting is scheduled for Thursday, January 23, 2020 at 7:00 p.m.

Tentative regular monthly board meeting for February is scheduled for Thursday, February 20, 2020 at 7:00 p.m.

Motion by Lambert, seconded by Spotts to adjourn at 8:45 p.m. Motion carried.

Peggy Murphy, Clerk/Treasurer