

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
Thursday, September 19, 2019 Monthly Business Meeting

The meeting was brought to order by Chairman Todd Hasse at 7:00 p.m.

The Clerk verified that the OPEN MEETING notices were posted on September 17, 2019, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were notified.

Board members present: Todd Hasse, Chad Spotts, Mike Lambert, Peggy Murphy

Other attendees: Jeff Lanz, Niko Leonard, Phil Vosberg

Minutes of the August 14, 2019, regular monthly and special meeting were sent to Town Board members and will be posted on the website upon approval at this meeting. Motion by Lambert, seconded by Spotts to accept regular monthly meeting minutes. Motion carried by voice vote.

The Treasurer's Report was given by the Clerk/Treasurer:

\$ 5,884.34 in Checking
84,440.38 in General Savings
119,538.03 in Tax Collection (\$352 is dog licenses)
70,854.43 in Truck & Equipment
\$ 280,717.18 Total available

\$1.20 interest.

Motion by Spotts, seconded by Lambert, to pay the audited bills of \$71,808.80, accept the Treasurer's Report, and transfer \$68,000 from Tax Collection to Checking. Motion carried by voice vote. Revenues received since the August meeting were \$232.40.

Public Input (Limit of 5 minutes per person) – None

Discussion/possible action on Conditional Use Permit for Nico Leonard at W5370 County Hwy DR

Mr. Leonard had dropped off all the completed paperwork yesterday at town hall and Clerk/Treasurer scanned and emailed to Board for their review. He was present at the meeting. Hasse visited the site this morning and discussed further. He will be purchasing cars from Cuba City and resell at his location on Hwy DR, up to 5 vehicles and displayed at the edge of DR. The Town of Monroe will need to sign the County Zoning paperwork, which was not submitted for tonight's meeting. Mr. Leonard is to coordinate getting the proper signatures for the County.

Motion by Hasse, seconded by Spotts to approve the Conditional Use Permit as submitted. Motion carried by voice vote.

Next step is for Mr. Leonard to contact the Green County Zoning Department for the proper paperwork and get on their schedule for a public hearing.

Discussion/possible action on Driveway Security Deposit refund for Steven & Susan Wirth, N3613 Aebly Road

Planning Commission members had inspected the completion of this project along with some members of the Board. Motion by Spotts, seconded by Lambert to approve refund of driveway security deposit.

Discussion/possible action on Driveway permit for Mike Haldiman at 6861 Rothenbuehler Rd

Paperwork submitted by Mike Haldiman, he was not able to attend meeting, the Planning Commission did look at this in August and propose the additional wording to his permit and recommends approval for this application.

Motion by Lambert, seconded by Hasse to approve the driveway permit – with all the specifications listed and to be maintained for 2 years before a refund to the security deposit could be issued.

Discussion/possible action on participating in the water testing for UW Extension in March 2020

Motion by Spotts, seconded by Hasse to approve participation as long as residents can pick up and drop off items to UW Extension office directly.

Discussion/possible action on Operator's License - Junction House

No paperwork turned in and no one showed up at the meeting.

Discussion/possible action on Driveway permit for Kevin Harn at N3228 Monroe-Sylvester Rd

Kevin has purchased this property recently. Planning Commission was able to review this site tonight and recommends approval for this application. Motion by Hasse, seconded by Spotts to approve contingent upon receiving payment of fees in the amount of \$2,000

Clerk/Treasurer sent email to Kevin on 9/20/19 about fee payment of \$2,000 due at this time.

Also mentioned to Kevin that building permit contact information is on our website.

Discussion/possible action on Driveway Security Deposit refund for Robert Frie, N4896 Buckskin Rd

Jeff Lanz had inspected this road and found it to have met all the requirements listed in the original driveway permit application. Motion by Lambert, seconded by Spotts to approve refund of driveway security deposit.

Planning Commission Report - Progress of Month's Business

Fran & Sandy Donny inquired about driveway security deposit?? ** Clerk to look back at paperwork to see if anything was paid ** -- house on Hwy 69, shared driveway w/Schindler

Possibly have Planning Commission committee meeting in Dec/Jan timeframe to review draft of the driveway and roadway ordinance.

Road/Maintenance – Progress of Month's Business

Complaints on tractor – R series has gear features that aren't convenient, have to bump through each gear to shift into another gear; thinks it is hard on the transmission. Wondering if Board wants to look into trading again to see what else is available. Spotts will contact Sloan Implement to see what they have and what trade in value they would offer.

Tires on Sterling – Spotts suggested to change all four tires. Lambert will check with Pomp's to discuss size of tires and how chains could be affected as well.

Voegeli Road is busted up by Weckerly's farm equipment

Chairman's Report - Progress of Month's Business

Carol Mayer called Todd to discuss Christmas and New Year's dates, which both fall on Wednesdays; she is willing to work the day before or after. Spotts recommended that the day after Christmas and New Year's would be better for residents.

WISLR report recently received and Jeff L will stay after the meeting to finish with Hasse.

Carnie Lane complaints – Hasse and Jeff Lanz visited some residents

Shop – proposed two ceiling fans to see if it would help with moisture issue

Angel Prien called re: Erdley's construction to say that the utility damaged their new culvert they just put in; Hasse suggested they look at what is listed on the building permit and call the number listed there to voice concern.

Spoke w/Chris Narveson at County Hwy Dept about T.R.I.P. applications and they should be sending out packets soon; Hasse wondering if they should apply for Iliff Rd (west). Will call Chris to ask if overlays would be part of the T.R.I.P. application and if not, will

Walt Fischer, Town of Wiota, contacted to see about future purchases in equipment to see if we could purchase directly from them with any future needs.

Attorney information about Monroe Rural Fire District – if we receive service from City of Monroe, could argue that we should only be responsible for what we incur; no state statute that protects the towns from increasing rates. Put in an Open Records request with the City. No formal papers creating the Monroe Rural Fire District back in 2014. Don't have title for newest truck. Need to: have paperwork filed to establish actual name and which townships are members to be legal. Recommend to wait until open records information gathered, then have a meeting with Town of Clarno, to get on public safety committee meeting to get on their agenda.

Looking for snow plow help – run ad for month to see what response we can get.

Clerk/Treasurer's Report – Progress of Month's Business

Election Worker Training on 9/17 qualified for the 6 hours needed every two years and did learn a few things that we weren't doing, so will implement new items (i.e. – announcing polls open, polls closed, etc.).

WTA seminar next Wednesday, 9/25, where will get more information on the tax levy increase process to know what we need to post properly.

Would we like to discuss budget items in October or November? In 2018, we met the Monday before the November meeting. Board recommended to see what is needed with the tax levy information and will schedule a meeting in either October or November.

Light outside town hall door is very weak LED lights and Dave Murphy will look into getting a replacement under warranty.

Next regular monthly board meeting is scheduled for Thursday, October 17, 2019 at 7:00 p.m.

Tentative Special Electors Meeting at 6:30 p.m. and regular monthly board meeting for November is scheduled for Thursday, November 21st at 7:00 p.m.

Motion by Lambert, seconded by Spotts to adjourn at 8:57 p.m. Motion carried.

Peggy Murphy, Clerk/Treasurer