

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
N3302 Monroe Road, Monroe, WI
Thursday, November 18, 2021 Monthly Business Meeting

The meeting was brought to order by Chair, Duane Zimmerman at 6:50 p.m.

The Clerk verified that the open meeting notices were posted on November 15, 2021, on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were also notified.

Board members present: Duane Zimmerman, Chad Spotts, Mike Lambert

Clerk/Treasurer present: Peggy Murphy

Other attendees: Jeff Lanz, Phil Vosberg, Todd Hasse, Kris Hasse

Minutes of the September 23, 2021, regular monthly meeting were sent to Town Board members and will be posted on the website upon approval at this meeting. Motion by Lambert, seconded by Spotts to accept the regular monthly meeting minutes. Motion carried by voice vote.

Public Input (Limit of 5 minutes per person)

None

Discussion/possible action on Land Division for Dave Cook, N3927 County J

Hasse Surveying present with handouts outlining the land division. David & Kathleen Cook own plot 273.01 and have two children that would like to build houses by them. Use same driveway. Parcels over 1 acre and will share septic system.

Motion by Spotts, seconded by Zimmerman to approve the land division according to the map. Motion carried. Signed county form by Chair and copy for our records.

Discussion/possible action on Conditional Use Permit from R&T Blackcat Properties LLC, for land surrounding N3037 County N

Ryan Voegeli present and presented paperwork for the conditional use permit. Put up a shed for excavation property. Two options possible. County has reviewed the area. Town Board to review and form to be completed to present to Green County Zoning Department. Has also had to present to City of Monroe.

Motion by Spotts, seconded by Lambert to approve the conditional use permit as presented. Form signed by Chair and copy for our records.

Planning Commission – per Phil Vosberg, would also need a driveway permit once the conditional use is processed by the county.

Discussion/possible action on Resolution for Lightning Ridge Road adoption

Motion by Spotts, seconded by Zimmerman to approve the resolution. Signed by Board members with Lambert abstaining, and Clerk/Treasurer attesting to the document.

Audit Bills for Payment:

The Treasurer's Report was given by the Clerk/Treasurer:

\$	4,709.38	in Checking
	200,897.46	in General Savings (includes ARPA first ½ pmt of \$65,260.84)
	94,299.96	in Tax Collection
	0.00	in Truck & Equipment
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\$	299,906.80	Total available (\$216,160.58 without ARPA)

Motion by Spotts, seconded by Lambert, to pay the audited bills of \$9,502.12, accept the Treasurer's Report, and transfer \$7,000 from General Savings to Checking. Motion carried by voice vote. Revenues received since the October meeting were \$580.00.

Green County Board of Supervisors Town Representative Report

Nick Hartwig not at meeting.

Information conveyed from Nick to Zimmerman: County Board has passed their budget. ATV ordinance pushed back for implementation. Zoning changes/proposals – if any suggestions should get those in before their December meeting.

Zimmerman – contacted by Chair from Town of Brooklyn wanting to include more restrictions and definitions for shooting ranges. Contractors Storage yard regulations are questionable. Public hearing on this January 10, 2022.

Planning Commission Report - Progress of Month's Business

Phil Vosberg present at meeting.

Zoning Department information passed along looks like no driveway permits needed.

Road/Maintenance – Progress of Month's Business

Tree cutting from County still okay to schedule. May be in 2022?

Chained up grader now, one flat tire so Pomp's called to repair

Sterling to Triangle Truck re: heater, can't find anything wrong but a couple other items that need to be addressed but can't leave truck there. Spotts said that Jeff could bring truck to his place and fix there.

Chairman's Report - Progress of Month's Business

Tracy Signer presented paperwork for the Chair and Clerk/Treasurer to sign regarding the MRFD State of WI Volunteer Firefighter and EMT Service Award Program adoption.

Sunset Hill easement regarding tree line and maintenance on Richard Novak lot. Spotts brought up concern about taking over a private easement. Is he willing to relinquish that easement? May need to seek legal advice as this gets closer to becoming a road maintained by the town

WISLR report almost done

Adopting ATV ordinance – thoughts on establishing a committee, to include town residents, to get public opinion on residents thoughts. Lambert suggested that maybe include it as a meeting early next year for those who are interested in voicing their concerns / opinions.

Clerk/Treasurer's Report – Progress of Month's Business

- ARPA update:
first ½ of payment = \$65,260.84 was received on 6/25/21 and the other half will be deposited in 2022. Our total allocation is \$130,521.69.
revised Loss of Revenue calculator recently sent from WTA – will forward to Board to review.
Still working on the SAM number as well.
- Yearly Resolution for Green County Treasurer's office to replace local Treasurer being bonded. Motion by Zimmerman, seconded by Lambert to approve resolution. Will have Board sign and Clerk/Treasurer will take to Green County Treasurer's office to have personnel there notarize Clerk's signature.

Next month regular monthly board meeting is scheduled for Thursday, December 16, 2021 at 5:30 p.m.
Tentative regular monthly board meeting for January 2022 is scheduled for January 20, 2022 at 5:30 p.m.

Motion by Spotts, seconded by Zimmerman to adjourn at 8:05 p.m. Motion carried.

Peggy Murphy, Clerk/Treasurer