

UNOFFICIAL MINUTES OF MEETING
To be approved at the next regular monthly Town Board meeting

TOWN OF MONROE
Wednesday, October 16, 2019 Monthly Business Meeting

The meeting was brought to order by Chairman Todd Hasse at 2:30 p.m.

The Clerk verified that the OPEN MEETING notices were posted on October 15, 2019, at 11:30 a.m. on the Town of Monroe website, at the Monroe Town Hall and Recycling Center. WEKZ and the Monroe Times were notified.

Board members present: Todd Hasse, Mike Lambert, Peggy Murphy

Other attendees:

Minutes of the September 19, 2019, regular monthly meeting were sent to Town Board members and will be posted on the website upon approval at this meeting. Motion by Hasse, seconded by Lambert to accept regular monthly meeting minutes. Motion carried by voice vote.

The Treasurer's Report was given by the Clerk/Treasurer:

\$ 5,884.34 in Checking
84,440.38 in General Savings
119,538.03 in Tax Collection (\$360 is dog licenses)
70,854.43 in Truck & Equipment
\$ 280,717.18 Total available

\$1.20 interest.

Motion by Lambert, seconded by Hasse, to pay the audited bills of \$8,366.13, accept the Treasurer's Report, and transfer \$2,500 from General Savings to Checking. Motion carried by voice vote. Revenues received since the September meeting were \$2,000.00.

Public Input (Limit of 5 minutes per person) – None

Discussion/possible action on 2% fire dues payment to Monroe Rural Fire District

Received \$5,119.67 in July 2019. No fire inspection bill since 2016 from the Monroe Fire Department (inspections were done in June 2017 but no bill sent) – which we can deduct from the fire dues distribution. The last time we were able to take a deduction the amount was \$812.00 (we in turn can collect a portion of this from businesses that we don't tax -- \$14.00 per entity).

Will hold off on paying this bill until December, as it may have been mentioned in a Monroe Rural Fire District meeting late last year or earlier this year that we would pay a flat fee to the fire district rather than just the amount received from the fire dues payment. Contact Jim Rutledge at the Town of Clarno to verify this amount.

Discussion/possible action on Green County Treasurer tax collection agreement

Motion by Hasse, seconded by Lambert to approve resolution and authorize letter to banks for collecting taxes going into County of Green account.

Discussion/possible action on amending the current Alcohol & Beverage licensing for The Ravine and Sir Buks

Motion by Hasse, seconded by Lambert to approve amending the current licensing situation for The Ravine Ballpark and Sir Buks locations. Clerk/Treasurer will contact Ron Bowen to have him surrender the existing beer license for The Ravine and amend the current Sir Buks liquor license to include the premises description for The Ravine. Called on 10/21/19 and explained the process to Ron. He will have to bring licenses to the Town Hall to get this taken care of, and call Clerk/Treasurer ahead of time to arrange a date/time.

Discussion/possible action on Utility Permit to establish a fee to be charged

Motion by Lambert, seconded by Hasse to approve establishing a fee of \$50 for all Utility Permits applications that are approved by the Board.

Planning Commission Report - Progress of Month's Business

None

Road/Maintenance – Progress of Month's Business

Tractor needs maintenance, but if trading in wouldn't want to have in for service if not necessary. Trade-in price from Sloan's would be \$6,500 per Spotts to Hasse so will hold off this year.

1 ton issue – won't restart as it goes into an anti-theft mode, so Jeff contacted Kundert Auto for \$150 fix
Pomp Tires for tires on Sterling, recommended Bridgestone and stick with 12 series. Okay with going with the Bridgestone tires.

Working with County to finish road projects

Chairman's Report - Progress of Month's Business

County worked on Iliff Rd

Spoke with Weckerly's to coordinate better timing with their truck traffic and not meeting two pieces of equipment on the same road so not going on to shoulder

T.R.I.P. application due to County next month so will need to review projects that want to submit

Fire Department contract – Spotts and Hasse put together some options and what other area departments are charged, so will put in a format to present

Jeff's concerns – garbage collection fee enough to cover all expenses

Clerk/Treasurer's Report – Progress of Month's Business

Propose moving Treasurer's report on the agenda after all the town business is done, so if there are any items that affect the total amount to be paid, can still add in a timely manner.

County Treasurer's office has scheduled meetings for Clerks and Treasurers – October 24th and November 7th
Ad for patrolman position will cost \$420 to run in Monroe Times and Monroe Shopping News for 3 weeks or \$90 each week in shopping news or \$90 per ad in Monroe Times – is this okay? Mike Lambert will run the ad thru M&D Truck account with Monroe Times and should be less cost. The ad has been put on the website with the postings at town hall & recycling center referring to the website (we need a bigger push for referring all residents to the website for current information).

Tax Levy Increase process:

WTA seminar on 9/25, discussed information/process on the tax levy increase process to know what we need to post properly. Will go over in more depth at the pre-budget meeting on 10/28.

Special board meeting to discuss budget items is scheduled for Monday, October 28, 2019 at 1:00 p.m.

Budget Hearing at 6:30 p.m. with Special Electors Meeting and regular monthly board meeting to follow is scheduled for Thursday, November 21st – CANNOT change this once the notices are posted/published.

Motion by Lambert, seconded by Hasse to adjourn at 3:50 p.m. Motion carried.

Peggy Murphy, Clerk/Treasurer